



**University of Southeastern Philippines**  
*BIDS AND AWARDS COMMITTEE (BAC)*

**Invitation to Apply for Eligibility and to Bid**

The University of Southeastern Philippines (USEP), Obrero Campus, Davao City through Fund 101 intends to apply the sum of **One Million Ninety-Five Thousand Twenty-Six & 11/100 Pesos (PhP 1,095,026.11)** being the **Approved Budget Contract (ABC)** to payment for the project: **Procurement of Consolidated Computer Accessories & Consumables for 1<sup>st</sup> Quarter CY 2018, USEP, Obrero Campus, Davao City.**

- Now therefore, the USEP, through the Bids and Awards Committee (BAC) invites all interested bidders to apply for eligibility and to bid for the hereunder project:

Contract ID No.	:	<b>2018-13/Goods</b>
Name of the Project	:	<b>Procurement of Consolidated Computer Accessories &amp; Consumables for 1<sup>st</sup> Quarter CY 2018</b>
Location	:	USEP, Obrero Campus, Davao City
Brief Description	:	<b>Procurement of Consolidated Computer Accessories &amp; Consumables for 1<sup>st</sup> Quarter CY 2018</b>
Approved Budget for The ABC Contract	:	<b>Ph.P 1,095,026.11</b>
Funding Source	:	Fund 101
Delivery Period	:	25 Calendar Days

Item Nos.	Unit	Item Description	Qty.	Total Cost
1	carts	188 INK black for WF-7611	22	41,140.00
2	carts	188 INK cyan for WF-7611	8	9,680.00
3	carts	188 INK magenta for WF-7611	8	9,680.00
4	carts	188 INK yellow for WF-7611	8	9,680.00
5	pack	6" CABLE Ties	2	1,200.00
6	pcs.	CABLE, VGA to HDMI	1	700.00
7	bottles	Canon INK Refill, bottle, black	5	1,925.00
8	bottles	Canon INK Refill, bottle, cyan	5	1,925.00
9	bottles	Canon INK Refill, bottle, magenta	5	1,925.00
10	bottles	Canon INK Refill, bottle, yellow	5	1,925.00
11	carts.	Cartridge, Black PG-40 (PIXMa iP1980) Genuine Ink	10	13,000.00
12	carts.	Cartridge, CF 279A	5	15,000.00
13	carts.	Cartridge, Color CL-41 (PIXMa iP1980) Genuine Ink	10	13,000.00
14	pcs.	CD-Rs, with case	960	19,200.00
15	pcs.	CMOS BATTERY CR-2032	5	300.00
16	boxes	COMPUTER CONTINUOUS FORMS, 1 PLY, 11"x14-7/8", 2000 sheets /BOX	4	3,040.96
17	boxes	COMPUTER CONTINUOUS FORMS, 3 PLY, 11"9-1/2", 500 sheets/box	4	2,001.60
18	boxes	COMPUTER CONTINUOUS FORMS, 3 PLY, 11"x14-7/8", 500 sheets/box	4	3,066.08
19	units	COMPUTER MONITOR, 23 inches	2	11,000.00
20	pcs.	CONVERTER, VGA to HDMI	2	1,200.00
21	units	DIGITAL VOICE RECORDER, 4gb (expandable), 1 unit in individual box	1	7,195.19
22	units	DIGITAL VOICE RECORDER, 6GB(EXPANDABLE),1 UNIT IN INDIVIDUAL BOX	1	5,350.00
23	pcs.	DVD RECORDABLE, 4x speed, 4.7 GB capacity	100	2,277.00
24	pcs.	DVD REWRITABLE, 4x speed, 4.7GB capacity	63	41,580.00
25	pcs.	DVD-Rs, with case	40	1,200.00
26	carts.	EPSON 215- Epson Workforce WF-100 Mobile Printer Ink, Black	1	1,500.00
27	carts.	EPSON 215- Epson Workforce WF-100 Mobile Printer Ink, Tri-color	1	1,500.00
28	units	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0 backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered,	1	3,850.00

System Requirements: USB 3.0: Windows XP/Vista/7/MacOSx 10.4 or above, with USB 3.0 cable and product guide				
29	rolls	FAX Thermal Paper (use for fax Machine FO-51 Sharp	3	198.00
30	pcs.	FLASH DRIVE, 16GB, USB 2.0, plug and play	80	40,000.00
31	units	HDMI CABLE 1.5 meters	5	1,000.00
32	units	HDMI CABLE 3 meters (HM)	2	800.00
33	carts	HP Deskjet INK CARTRIDGE 2010, 2060 Black 704	11	43,450.00
34	carts	HP Deskjet INK CARTRIDGE 2010, 2060 Tricolour 704	15	59,250.00
35	cart.	INK CART, HP 678, tri-color	58	26,680.00
36	cart.	INK CART, HP 704, black	15	69,300.00
37	cart.	INK CART, HP C4906AA, (HP940XL), Black	2	3,575.20
38	cart.	INK CART, HP C4907AA, (HP940XL), Cyan	2	2,069.60
39	cart.	INK CART, HP C4908AA, (HP940XL), Magenta	2	2,069.60
40	cart.	INK CART, HP C4909AA, (HP940XL), Yellow	2	2,069.60
41	carts	INK CART, HP C9351AA, (HP21), black	12	9,570.00
42	cart.	INK CART, HP CN045AA (HP950XL), Black	2	3,109.60
43	cart.	INK CART, HP CN046AA (HP951XL), Cyan	2	2,360.80
44	cart.	INK CART, HP CN047AA (HP951XL), Magenta	2	2,360.80
45	cart.	INK CART, HP CN048AA (HP951XL), Yellow	2	2,360.80
46	cart.	INK CART, HP, Black	2	1,920.00
47	cart.	INK CART, HP, Tri-color	2	1,920.00
48	bottles	INK EPSON CONTINOUS INK BLACK (REFILL)	204	66,198.00
49	bottles	INK EPSON CONTINOUS INK CYAN (REFILL)	127	41,211.50
50	bottles	INK EPSON CONTINOUS INK MAGENTA (REFILL)	127	41,211.50
51	bottles	INK EPSON CONTINOUS INK YELLOW (REFILL)	127	41,211.50
52	carts	INK for EPSON printer pigment ink bonus, black hitam m200	27	20,790.00
53	units	KEYBOARD, WIRELESS black	6	8,580.00
54	units	LAPTOP KEYBOARD NSK-GE01D	2	5,075.00
55	units	MICRO SD SET 32GB WITH ADAPTER	2	2,000.00
56	pcs.	MOUSE, optical, USB connection type	54	13,500.00
57	pcs.	Mouse, USB connection type optical, 400 dpi resolution	12	1,607.28
58	units	MOUSE, WIRELESS black	10	6,500.00
59	units	PC SPEAKER WITH SUBWOOFER	2	6,000.00
60	pcs.	POCKET WIFI -LTE	2	8,800.00
61	units	POWERBANK, 3 usb charging ports, 25,000 amp battery capacity, fast charging, battery type: lithium polymer	3	9,000.00
62	pcs.	SONY DSLR BATTERY PACK NP-FW50	1	4,000.00
63	cart.	TONER CART for HP 1025, Black	2	5,500.00
64	cart.	TONER CART for HP 1025, Cyan	2	5,720.00
65	cart.	TONER CART for HP 1025, Magenta	2	5,720.00
66	cart.	TONER CART for HP 1025, Yellow	2	5,720.00
67	cart.	TONER CART, CE310A, black	4	12,760.00
68	cart.	TONER CART, CE311A, cyan	2	7,040.00
69	cart.	TONER CART, CE312A, yellow	2	7,040.00
70	cart.	TONER CART, CE313A, magenta	2	7,040.00
71	cart.	TONER CART, HP CB435A, Black	12	39,600.00
72	carts	TONER CARTRIDGE, HP 285A	24	87,120.00
73	cart.	TONER, Samsung 101S	3	9,300.00
74	cart.	TONER, Samsung 108	3	9,300.00
75	cart.	TONER, CART, HP126A, Black	2	7,040.00
76	cart.	TONER, CART, HP126A, Cyan	2	7,040.00
77	cart.	TONER, CART, HP126A, Magenta	2	7,040.00
78	cart.	TONER, CART, HP126A, Yellow	2	7,040.00
79	units	Universal PROJECTOR BRACKET Ceiling Mount	1	1,000.00
80	units	UPS	2	7,700.00
81	pcs.	VGA Cable 15 meters	1	400.00
82	pcs.	VGA Cable 20 meters	1	600.00
83	pcs.	VGA Cable, 3 meters	2	600.00
84	pcs.	VGA Cable, 30 meters	1	3,700.00
85	pcs.	VGA Cable, 5 meters	1	300.00
86	cart.	INK CART, CANON CL-811, colored	3	3,795.00
87	cart.	INK CART, CANON PG-810, black	67	65,961.50
88	bottles	INK CART, EPSON-M200, black	8	6,160.00
<b>GRAND TOTAL</b>				<b>1,095,026.11</b>

1. Bids received in excess of the ABC shall be automatically rejected at the bid opening. Delivery of the Goods is required *within 25 calendar days from receipt of Notice of Award*. Bidders should have completed, within three (3) years from the date of

submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.



2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
3. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth ACT 138.
4. Interested bidders may obtain further information from the University of Southeastern Philippines and inspect the Bidding Documents at the address given below during the weekdays from 8:30 a.m – 4:30 p.m.
5. A complete set of Bidding Documents may be purchased by the interested Bidders on **June 26, 2018 to July 16, 2018** from address below upon submission of Letter of Intent (LOI) and upon payment of a non-refundable fee for the bidding documents in the amount of **Five Thousand Pesos only (PhP. 5,000.00)**.  
It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the non- refundable fee for the Bidding Documents not later than the submission of their bids.
6. The University of Southeastern Philippines (USEP) will hold a Pre-Bid Conference on **July 04, 2018, 2018** at **2:00 p.m** at the **USEP Dormitory Training Hall**, Obrero Campus, Davao City;
7. All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulation (IRR).
8. The Schedule of BAC activities is as follows:

Procurement Activities	Schedule		
	Time	Date	Venue
Date Publication		June 26 to July 03, 2018	
1. Period of availability/issuance of Bidding Documents		June 27, 2018 to July 16, 2018	USEP-BAC Office, <i>Trade &amp; Crafts Training &amp; Production Building, Obrero Campus, D.C</i>
2. Pre-Bid Conference	2:00 PM	July 04, 2018	USEP, Dormitory Training Hall Obrero Campus, Davao City
3. Deadline of submission and receipt of Bids	2:00 PM	July 18, 2018	-do-
4. Opening and Examination of Bids	2:00 PM	July 18, 2018	-do-

9. Bids must be delivered to the address below on or before **2:00 p.m** of **July 18, 2018**. Late bids shall not be accepted. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Instruction to Bidders Clause 18.

10. Bid opening shall be on **July 18, 2018 at 2:00 p.m** at the **USEP-Dormitory Training Hall**, Obrero Campus, Davao City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
11. The University of Southeastern Philippines (USEP) reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders and to accept only such bids most advantageous to the University and to the government..
12. For further information, please refer to:

The BAC Chairman/BAC Secretariat Head/BAC Secretariat Member  
Dr. Marlyn /Ms. Olivia D. Estremos  
Davao City, 8000, Philippines Telefax: (082) 221-0086; (082) 225-4696, local 264;  
(082) 255-1105, local 265

  
**MARLYN D. BITON**  
Chairman, Bids and Awards Committee 

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