



University of Southeastern Philippines
BIDS AND AWARDS COMMITTEE (BAC)

Invitation to Apply for Eligibility and to Bid

The University of Southeastern Philippines (USEP), Obrero Campus, Davao City through Fund 101 intends to apply the sum of **One Million Four Hundred Twenty-Three Thousand Seven Hundred Thirty-Five & 34/100 Pesos (PhP 1,423,735.34)** being the **Approved Budget Contract (ABC)** to payment for the project: **Procurement of Consolidated Office Supplies for 1st Quarter CY 2018, USEP, Obrero Campus, Davao City.**

1. Now therefore, the USEP, through the Bids and Awards Committee (BAC) invites all interested bidders to apply for eligibility and to bid for the hereunder project:

Contract ID No. : **2018-14/Goods**
 Name of the Project : **Procurement of Consolidated Office Supplies for 1st Quarter CY 2018**
 Location : **USEP, Obrero Campus, Davao City**
 Brief Description : **Procurement of Consolidated Office Supplies for 1st Quarter CY 2018**

Approved Budget for
 The ABC Contract : **Ph.P 1,423,735.34**
 Funding Source : **Fund 101**
 Delivery Period : **25 Calendar Days**

Item Nos.	Unit	Item Description	Qty	Approved Budget Cost (ABC)
1	units	4 hole duty PAPER PUNCHER, 150 sheets capacity, 6mm hole, with 80 mm hole distance	1	9,500.00
2	boxes	A3 PAPER, 70 gsm, 5 reams per box	12	5,280.00
3	packs	ACETATE FILM SHEETS, 100 sheets per pack, A4	2	1,100.00
4	packs	ACETATE FILM SHEETS, 100 sheets per pack, long	2	1,200.00
5	rolls	ACETATE, gauge # 3, 50m /roll	4	2,970.00
6	packs	ACETATE, long size, 200 MIC	24	10,164.00
7	pes.	ARCH FILE FOLDER (green), long size	40	5,500.00
8	pes.	ARCH FILE FOLDER, Red, long size	15	2,062.50
9	pes.	ARCH FILE, with taglia lock (top), portrait, extra long, color red	55	82,500.00
10	pes.	BALLPEN, black 0.5	34	510.00
11	pes.	BALLPEN, blue 0.5	33	495.00
12	pes.	BALLPEN, red 0.5	33	495.00
13	boxes	BALLPOINT PEN, black, supergrip,.05 (12pcs/box)	29	12,470.00
14	boxes	BALLPOINT PEN, blue, supergrip,.05 (12pcs/box)	19	8,170.00
15	boxes	BALLPOINT PEN, green, supergrip,.05 (12pcs/box)	1	430.00
16	boxes	BALLPOINT PEN, red, supergrip,.05 (12pcs/box)	16	6,880.00
17	pieces	BIG SPIRAL NOTEBOOK, 100 leaves	20	800.00
18	boxes	BINDER CLIP (small) 12mm	30	750.00
19	units	BINDING AND PUNCHING MACHINE, two(2) hand lever system, 34cm or 13"(24holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	2	33,000.00
20	rolls	BINDING TAPE, 2"	17	1,271.60
21	packs	BOARD PAPER, 8.5" X 11", 200 GSM, pale cream color, 10 pcs/pack	10	308.00
22	packs	BOARD PAPER, A4 size per pack	25	770.00
23	packs	BOARD PAPER, long, 220 gsm	49	1,509.20
24	packs	BOARD PAPER, short, 220 gsm	10	308.00
25	packs	BOARD PAPER, yellow long	10	308.00
26	packs	BOARD PAPER, yellow short	10	308.00
27	reams	BOND PAPER, sub 20, color Light Blue, long size	3	750.00
28	reams	BOND PAPER, sub 20, color Light Yellow, long size	3	750.00

Address: University of Southeastern Philippines
 Inigo St., Bo. Obrero, Davao City
 Philippines 8000

Telephone: (082) 227-8192 local 255 to 256
 Website: www.usep.edu.ph
 E-mail: bac@usep.edu.ph



29	reams	BOND PAPER, sub 20, color Mint Green, long size	2	500.00
30	reams	BOND PAPER, sub 20, color Pink, long size	3	750.00
31	reams	Bond Paper, sub 20, color, red, long size	1	250.00
32	pcs.	BROWN FOLDER, A4	16	545.60
			0	
33	units	CALCULATOR, COMPACT, electronic, 12 digits	58	19,778.00
34	units	CALCULATOR, desktop, LCD display, 12 digits, 2-way power source, Canon, AS-120	6	935.22
35	units	CALCULATOR, scientific, 12 digits	11	6,171.00
36	boxes	CARBON FILM, A4 size, 100 sheets per box	1	207.08
37	boxes	CARBON FILM, black, 216mm x 30mm	2	1,188.00
38	pcs.	CARD CASE, A4 size	50	1,750.00
39	pcs.	CARD CASE, legal size	50	1,700.00
40	packs	CARTOLINA, assorted color, 20pcs./pack	4	308.00
41	packs	CARTOLINA, colored, 572mm x 724mm, 20 pcs/pack	12	1,214.40
42	packs	CERTIFICATE PAPER, 8.5" x 11", 20pcs/pack	30	1,270.50
43	boxes	CHALK, white, dustless, 100pcs/box	30	2,376.00
44	boxes	CHALK, white, enamel, 100 pcs./box	30	927.30
45	pcs.	CLASS Record, 50 leaves	50	2,000.00
46	pcs.	CLEARBOOK, legal size	9	356.40
47	pcs.	CLEARBOOK, A4 size	19	668.80
48	boxes	CLIP, backfold, 1 1/4", 12 pieces per box (colored)	20	803.00
49	boxes	CLIP, backfold, 19mm, 12 pieces per box	12	1,636.80
			4	
50	boxes	CLIP, backfold, 19mm, 12 pieces per box, colored	10	324.50
51	boxes	CLIP, backfold, 25mm, 12 pieces per box	11	257.18
52	boxes	CLIP, backfold, 32mm, 12 pcs/ box	72	3,445.20
53	boxes	CLIP, backfold, 50mm, 12 pcs/ box	14	8,512.90
			2	
54	pcs.	CLIP, bulldog, 73mm(3')	50	591.50
55	reams	COLOR COPY PAPER (YELLOW), 70 gsm, 500 sheets/ream, 8.5x13 in	1	370.95
56	reams	COLORED PAPER, Premium, Green, long	20	2,600.00
57	reams	COLORED Paper, Premium, Yellow, long	20	2,600.00
58	sets	COLORING PEN, (12s color)	1	400.00
59	packs	CONSTRUCTION PAPER (assorted color) 20's/pack	40	814.00
60	packs	CONSTRUCTION paper, white, 20's/pack	15	1,297.05
61	pcs.	CORK BOARD, 15 " x 14 "	6	3,000.00
62	pcs.	CORK BOARD, 12" x 18"	3	643.50
63	pcs.	CORK BOARD, small, 1.5" x 2"	3	1,303.50
64	pcs.	CORKBOARD, aluminum frame, 2x4 "(24x48)	2	1,100.00
65	pcs.	CORRECTION FLUID	19	261.25
66	pcs.	CORRECTION PEN	10	850.00
67	pcs.	CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic	21	4,813.44
			8	
68	carts.	CORRECTION TAPE, refill	45	1,485.00
69	boxes	CORRECTION TAPE, refill (WH-605)	5	1,100.00
70	pcs.	CORRECTION TAPE, refillable	11	12,996.00
			4	
71	tubes	CUTTER BLADE, heavy duty cutter, 10 pcs/tube	26	650.00
72	pcs.	CUTTER KNIFE, heavy duty	48	10,800.00
73	boxes	DATA FILE BOX, (5"x9" x 15-3/4") 127mmx229mmx400mm w/ closed ends & finger ring, Files	17	1,243.38
74	boxes	DATA FILE BOX, made w/ chipboard, w/ closed ends	41	4,735.50
75	pcs.	DATA FOLDER made w/ chipboard, taglia lock	14	2,849.00
76	pcs.	DATA FOLDER with finger ring & clear plastic pocket, 3" x 9" x 15"	12	1,848.00
77	pcs.	DATING and STAMPING Machine	2	1,052.44
78	pcs.	DOCUMENT TRAY, 3 layer, metal	5	1,787.50
79	rolls	Double Sided TAPE, 24mm, 50 meters length	22	718.74
80	pcs.	Double Sided TAPE, 1"	28	2,800.00
81	rolls	Double Sided TAPE, 1/2"	16	640.00
82	rolls	Double Sided TAPE, 1/4"	40	1,600.00
83	rolls	Double Sided TAPE, 48mm 50 meters length	39	5,850.00
84	pcs.	ENVELOPE, brown, long	74	1,065.60
85	pcs.	ENVELOPE, brown, short	50	720.00
86	boxes	ENVELOPE documentary, kraft, LEGAL SIZE (10"x15") 150 gsm, 500s/box	3	2,625.00
87	boxes	ENVELOPE, DOCUMENTARY, for A4 size, 500 pcs/box	11	6,292.00
88	boxes	ENVELOPE, DOCUMENTARY, for Legal size, 500 pcs/ box	22	15,004.00
89	pcs.	ENVELOPE, expanding, blue color, glossy, legal	10	963.00
			0	
90	pcs.	ENVELOPE, expanding, green color, glossy, legal	10	963.00
			0	
91	boxes	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100pcs/box	19	18,287.50
92	pcs.	ENVELOPE, expanding, long brown	15	144.45
93	pcs.	ENVELOPE, expanding, orange color, glossy, legal	10	963.00
			0	
94	pcs.	ENVELOPE, expanding, pink color, glossy, legal	10	963.00
			0	
95	pcs.	ENVELOPE, expanding, plastic, legal size	11	1,078.56

96	pcs.	ENVELOPE, expanding, red color, glossy, legal	2 10 0	963.00
97	pcs.	ENVELOPE, expanding, yellow color, glossy, legal	10 0	963.00
98	boxes	ENVELOPE, mailing with window, 500 pcs/box	1	352.00
99	boxes	ENVELOPE, mailing, 500 pcs/box 80 gsm	3	775.50
100	pcs.	ENVELOPE, thick, light brown color, legal size	10 0	1,265.00
101	packs	ENVELOPE, thick, light brown color, short 100 pcs/pack	10	1,925.00
102	pcs.	ENVELOPE, transparent, plastic, legal size	10 0	578.00
103	pcs.	ERASER, felt, blackboard/whiteboard	66	834.90
104	pcs.	ERASER, plastic or rubber	62	272.80
105	pcs.	EXPANDING FOLDER, white with green edge, long	10 0	1,183.00
106	boxes	FASTENER, Bindermax (7cm x 3-1/2")	10	1,800.00
107	units	FILE ORGANIZER, plastic, 5 layer, long size	3	5,100.00
108	sets	FILE TAB DIVIDER, A4, five(5) colors/set	8	191.44
109	sets	FILE TAB DIVIDER, legal size, five (5) colors/set	10	302.50
110	units	FIRST AID/MEDICINE KIT	1	2,145.00
111	packs	FLIP CHART paper 20/pack/white	2	150.00
112	pcs.	FOLDER, brown color, legal size	88 4	3,014.44
113	pcs.	FOLDER, brown color, letter size	30 0	891.00
114	pcs.	FOLDER, expanding, green color, legal,	50	492.50
115	bundle	FOLDER, fancy, A4, 50 pcs/bundle	2	797.50
116	bundle	FOLDER, fancy, legal, 50 pcs./bundle	2	797.50
117	pcs.	FOLDER, Glossy white, long, 8.5x13 inches	50	750.00
118	packs	FOLDER, L-type, A4, 50 pcs/pack (WHITE)	16	3,744.48
119	packs	FOLDER, L-type, legal, 50 pcs/pack (WHITE)	24	5,940.00
120	boxes	FOLDER, Pressboard, 210mm x 370mm, 100s/box	2	1,859.00
121	packs	FOLDER, Pressboard, 240mm x 370mm, 100s/box (legal) (GREEN)	7	6,891.50
122	packs	FOLDER, Tagboard, Legal size, 100 pcs/pack	40	21,560.00
123	bottles	GLUE, all purpose (elmer) 1010g	4	1,280.00
124	bottles	GLUE, all purpose 130 grams	2	66.00
125	bottles	GLUE, all purpose, 210 grams	57	2,664.75
126	bottles	GLUE, all purpose, 300 grams	10 0	5,513.00
127	pcs.	GUN TACKER, heavy duty with staple wire	2	2,129.60
128	pcs.	ILLUSTRATION BOARD, 1 whole	2	110.00
129	boxes	INDEX TAB, self adhesive, 5 sets/box, assorted colors	83	6,847.50
130	boxes	INDEX TAB, self-adhesive, 5 set/box, transparent white	40	3,300.00
131	bottles	Ink Redstone (32 fl oz 946ml)	3	405.00
132	packs	LAI D BOARD, beige 25 sheets/pack	5	440.00
133	packs	LAI D PAPER, beige 25 sheets/pack	10	605.00
134	sets	LAMINATING FILM, 25 sheets/set long	10	1,250.00
135	boxes	LAMINATING FILM, 2 x 2	5	448.25
136	boxes	LAMINATING FILM, 4 x 4	5	742.50
137	boxes	LAMINATING FILM, A4	5	5,912.50
138	rolls	LAMINATING FILM, A4	1	1,760.00
139	pcs.	LEVER ARCH FILE, long	40	8,348.80
140	units	LIBRARY BELL (17.5cm)	5	1,100.00
141	pcs.	MAGAZINE FILE BOX, large with cover	7	3,696.00
142	sets	MARKER, flourescent, 3 colors per set	96	3,576.96
143	pcs.	MARKER, permanent, broad type, black	66	1,633.50
144	pcs.	MARKER, permanent, broad type, blue	66	1,633.50
145	pcs.	MARKING PEN, permanent, bullet tip, black	26 8	6,633.00
146	pcs.	MARKING PEN, permanent, bullet tip, blue	19 1	4,727.25
147	pcs.	MARKING PEN, permanent, bullet tip, red	15 7	3,885.75
148	pcs.	MARKING PEN, whiteboard, black, felt tip, refillable	30	940.50
149	pcs.	MARKING PEN, whiteboard, blue, felt tip, refillable	30	940.50
150	pcs.	MARKING PEN, whiteboard, bullet tip, black	36 0	11,286.00
151	pcs.	MARKING PEN, whiteboard, bullet tip, blue	34 5	10,815.75
152	pcs.	MARKING PEN, whiteboard, red, felt tip, refillable	30	940.50
153	bottles	MARKING PEN, whiteboard, refill ink, black	10	748.00
154	bottles	MARKING PEN, whiteboard, refill ink, blue	10	748.00
155	reams	MIMEO PAPER, A4, subs. 18	35	5,075.00

156	reams	MIMEO PAPER, long, subs. 18	85	13,175.00
157	reams	MIMEO PAPER, short, subs. 18	60	9,900.00
158	units	Multi Purpose FILING TRAY	1	1,000.00
159	reams	NEWSPRINT PAPER, color yellow, short	1	165.00
160	reams	NEWSPRINT PAPER, long	10	1,650.00
161	reams	NEWSPRINT PAPER, short	10	1,650.00
162	pads	NOTE PAD, stick-on, (1" x 3"), 100 sheets/pad	40	418.00
163	pads	NOTE PAD, stick-on, (2" x 3"), 100 sheets/pad	11 7	1,673.10
164	pads	NOTE PAD, stick-on, (3"x3"), 100 sheets/pad	50	935.00
165	pcs.	NOTEBOOK, STENOGRAPHER'S, 40 LEAVES, SPIRAL	14 0	2,119.60
166	pads	PAD PAPER, Ruled yellow	32	475.20
167	boxes	PAPER CLIP, gem type, 24mm, 100 pcs/box	24	183.60
168	boxes	PAPER CLIP, gem type, 32mm, 100 pcs/box	88	822.80
169	boxes	PAPER CLIP, gem type, 48mm, 100 pcs/box	10 5	1,485.75
170	boxes	PAPER CLIP, gem type, 50mm, 100 pcs/box	50	707.50
171	boxes	PAPER FASTENER, NON-RUST METAL	11 0	8,976.00
172	reams	PAPER, Multicopy, 80 gsm, size:216mm x 330mm (legal)	31 4	94,200.00
173	reams	Paper Multicopy, A4, Yellow	2	550.00
174	reams	PAPER, Multicopy, Short, Gold Yellow	6	1,500.00
175	units	PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets, 70 gsm	4	25,369.36
176	reams	PAPER, colored, long, sub 16 assorted	10	3,000.00
177	reams	PAPER, colored, short, sub 16 assorted	10	2,500.00
178	packs	PAPER, Inkjet, generic, MU, Matte, 110 gsm, a4, 100 sheets/pack	4	560.00
179	reams	PAPER, Mimeograping paper (long) sub 16	15 0	21,000.00
180	reams	PAPER, Mimeograping paper (short) sub 16	15 0	19,800.00
181	reams	PAPER, MULTICOPY, 80 gsm, size: 210mm x 297mm (A4)	38 2	105,050.00
182	reams	PAPER, MULTICOPY, 80 gsm, size: 216mm x 279mm (letter)	37	9,250.00
183	reams	PAPER, MULTI-PURPOSE (COPY), Legal size, 70 gsm	68 4	205,200.00
184	reams	PAPER, MULTI-PURPOSE (COPY),A4, 70gsm	23 9	65,725.00
185	packs	PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets/pack	14	2,772.00
186	pcs.	PEERLESS BOX, large size	20	2,728.00
187	pcs.	PEERLESS BOX, medium size	20	1,716.00
188	pcs.	PEERLESS BOX, small size	10	643.50
189	pcs.	PENCIL SHARPENER, 1 PIECE INDIVIDUAL PLASTIC CASE	7	46.20
190	pcs.	PENCIL SHARPENER, heavy duty	1	495.00
191	pcs	PENCIL SHARPENER, single cutterhead, one-hole guide	1	215.82
192	pcs.	PENHOLDERS	3	313.50
193	bottles	Permanent INK, Black for refill	10	600.00
194	bottles	Permanent INK, Blue for refill	10	600.00
195	bottles	Permanent INK, Red for refill	10	600.00
196	packs	PHILIPPINE NATIONAL FLAG	4	638.00
197	packs	PHOTO PAPER, Glossy, A3, 230 GSM, 20 sheets/pack	5	1,000.00
198	packs	PHOTO PAPER, Glossy, A4, double sided, 120 GSM, 50 sheets/pack	10	2,000.00
199	packs	PHOTOPAPER, A4, 20 sheets/pack, subs 20	2	132.00
200	packs	PHOTOPAPER, LONG, 20 sheets/pack	7	462.00
201	packs	PHOTOPAPER, 20 sheets/pack, A4 210 x297mm, glossy	41	2,706.00
202	packs	PHOTOPAPER, 20 sheets/pack, A4 210 x297mm, matte	11 1	7,326.00
203	boxes	PLASTIC PAPER FASTENER with long clips	25	2,500.00
204	bundle	PLASTIC RING BINDER, 19mm, black, 10 pcs/bundle	15	2,887.50
205	bundle	PLASTIC RING BINDER, 25mm, black, 10 pcs/bundle	47	15,251.50
206	bundle	PLASTIC RING BINDER, 32mm, black, 10 pcs/bundle	46	18,469.00
207	bundle	PLASTIC RING BINDER, 50mm, 10pcs/bundle	22	13,068.00
208	bundle	PLASTIC RING BINDER, 51mm, black, 10pcs/bundle	15	8,910.00
209	pads	POST-IT Flags	10	500.00
210	units	PUNCHER, 3-hole, heavy duty, with adjustable gauge, 30 sheets capacity, heavy duty	3	5,400.00

211	pcs.	PUNCHER, paper, heavy duty, with two hole guide	7	831.60
212	boxes	PUSH PIN, flat head, 100 pcs./box	2	132.00
213	boxes	PUSH PINS, 100pcs/box, assorted colors	16	396.00
214	pcs.	PVC COVER legal	30	330.00
215	books	RECORD BOOK, 300 pages, size: 214mm x 278mm min	17	2,337.50
216	books	RECORD BOOK, 300 pages, size: 215mm x 275mm w/ official record	35	4,812.50
217	books	RECORD BOOK, 500 pages, size: 214mm x 278mm min	52	7,150.00
218	books	RECORD BOOK, 500 pages, size: 215mm x 275mm w/ official record	6	825.00
219	boxes	RUBBER BAND, 70mm min, lay flat length (#18)	37	814.00
220	pcs.	RUBBER STAMP	3	330.00
221	pcs.	RULER, metal, 12"	15	462.00
222	pcs.	RULER, plastic, 450mm	31	767.25
223	pairs	SCISSORS, (6")	46	647.68
224	pairs	SCISSORS, (7")	4	129.80
225	pcs.	SIGN PEN, black, 0.3	86	1,939.30
226	pcs.	SIGN PEN, black, 0.5	91	16,156.80
227	boxes	SIGN PEN, black, 0.7 (12pcs/box)	8	
228	pcs.	SIGN PEN, black, 1.0	39	8,236.80
229	pcs.	SIGN PEN, blue, 0.3	41	2,649.83
230	boxes	SIGN PEN, blue, 0.7 (12pcs/box)	86	1,939.30
231	pcs.	SIGN PEN, green, 0.5	35	7,392.00
232	pcs.	SIGN PEN, red, 0.5	21	3,920.40
233	pcs.	SIGN PEN, violet, 0.5	6	
234	pcs.	SIGN PEN, violet, 0.7	55	9,785.60
235	reams	SPECIAL PAPER (for certificates) 500's/ream	6	
236	packs	SPECIAL PAPER, A4 size, 20 sheets/pack	11	2,105.40
237	packs	SPECIAL PAPER, legal size, 20 sheets/pack	6	
238	reams	SPECIAL PAPER, yellow, for certificates, short	50	907.50
239	packs	SPECIALTY PAPER, White, Legal	7	4,235.00
240	meters	SPIRAL WIRE WRAP	25	1,250.00
241	pcs.	STAMP PAD, felt pad, 60mm x 100mm	25	1,250.00
242	pcs.	STAMP PAD, felt pad, 80mm x 100mm	10	4,000.00
243	bottles	STAMP PAD INK, green, 50 ml	4	220.00
244	bts.	STAMP PAD INK, violet, 50 ml	10	620.00
245	pcs.	STAPLE REMOVER, plier type	46	1,495.00
246	boxes	STAPLE WIRE, heavy duty, 23/13	2	65.00
247	boxes	STAPLE WIRE, standard, #35	12	1,128.00
248	pcs.	STAPLER, standard with plier/remover	32	3,008.00
249	pcs.	STAPLER, binder type, heavy duty for high volume stapling , 25-135 sheets of 70 gsm bond paper stapling capacity , min 100 staples with adjustable paper guide	18	1,683.00
250	pcs.	STAPLER, heavy duty (joy brand)	17	935.00
251	packs	STICKER PAPER ADHESIVE ASSORTED (10 pcs/pack)	21	6,583.50
252	packs	STICKER PAPER LONG/LEGAL, ASSORTED (10 pcs/pack)	0	
253	packs	STICKER PAPER, 8.5 x 13 inches, Matte finish	57	20,064.00
254	packs	STICKER PAPER, A4 SIZE, 10 pcs/pack	3	5,280.00
255	packs	STICKER PAPER, green, 10 pcs./pack, A4, 80 gsm, matt	9	852.48
256	packs	STICKER PAPER, red, 10 pcs./pack, A4, 80 gsm, matt	2	242.00
257	packs	STICKER PAPER, white, 10 pcs./pack, A4, 80 gsm, matt	29	4,147.00
258	packs	STICKER PAPER, yellow green, 10 pcs./pack, A4, 80 gsm, matt	5	750.00
259	packs	STICKER PAPER, yellow, 10 pcs./pack, A4, 80 gsm, matt	19	1,330.00
260	packs	STICKY NOTE with arrow sign	42	2,940.00
261	packs	STICKY NOTE signage (HBW) FC	30	2,100.00
262	packs	TAG FLAG with Sign Here	40	2,800.00
263	pcs.	TAPE DISPENSER, table top	8	560.00
264	rolls	TAPE, electrical 19mmx16mm	42	2,940.00
			53	4,505.00
			10	500.00
			16	6,847.50
			6	
			24	1,848.00
			18	

265	rolls	TAPE, masking, 24mm, 100 meters length	10	868.20
266	rolls	TAPE, masking, 24mm, 50 meters length	17 0	9,820.90
267	rolls	TAPE, masking, 48mm, 100 meters length	10	1,433.80
268	rolls	TAPE, packaging, 48mm, 100 meters length	10	349.40
269	rolls	TAPE, packaging, 48mm, 50 meters length	13 0	2,860.00
270	rolls	TAPE, transparent, 24mm, 100 meters	35	2,445.80
271	rolls	TAPE, transparent, 24mm, 50 meters	31 0	3,410.00
272	rolls	TAPE, transparent, 48mm, 100 meters	20	729.60
273	rolls	TAPE, transparent, 48mm, 50 meters	84	1,848.00
274	pcs.	THROWDAT DATER PRINTY (dater/received stamp)	3	1,584.00
275	pcs.	TISSUE DISPENSER	1	1,000.00
276	pcs.	TRAVEL BOX (valiant)	22	3,300.00
277	rolls	TWINE, plastic, one kilo per roll	19	1,567.50
278	pcs.	Two layered Iron FILE TRAY document	4	3,200.00
279	pcs.	Uni CORRECTION PEN, rollingball metal tip	6	630.00
280	bottles	Whiteboard INK, Black for refill	20	1,200.00
281	bottles	Whiteboard INK, Blue for refill	15	900.00
GRAND TOTAL				1,423,735.34

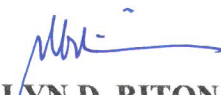
1. Bids received in excess of the ABC shall be automatically rejected at the bid opening. Delivery of the Goods is required *within 25 calendar days from receipt of Notice of Award*. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
3. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth ACT 138.
4. Interested bidders may obtain further information from the University of Southeastern Philippines and inspect the Bidding Documents at the address given below during the weekdays from 8:30 a.m – 4:30 p.m.
5. A complete set of Bidding Documents may be purchased by the interested Bidders on **June 19, 2018 to July 6, 2018** from address below upon submission of Letter of Intent (LOI) and upon payment of a non-refundable fee for the bidding documents in the amount of **Five Thousand Pesos only (PhP. 5,000.00)**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.
6. The University of Southeastern Philippines (USEP) will hold a Pre-Bid Conference on **June 27, 2018, 2018 at 2:00 p.m** at the **USEP Dormitory Training Hall, Obrero Campus, Davao City;**

7. All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulation (IRR).
8. The Schedule of BAC activities is as follows:

Procurement Activities	Schedule		
	Time	Date	Venue
Date Publication		June 19 to 26, 2018	
1. Period of availability/issuance of Bidding Documents		June 20, 2018 to July 9, 2018	USEP-BAC Office, <i>Trade & Crafts Training & Production Building, Obrero Campus, D.C</i>
2. Pre-Bid Conference	2:00 PM	June 27, 2018	USEP, Dormitory Training Hall Obrero Campus, Davao City
3. Deadline of submission and receipt of Bids	2:00 PM	July 11, 2018	-do-
4. Opening and Examination of Bids	2:00 PM	July 11, 2018	-do-

9. Bids must be delivered to the address below on or before **2:00 p.m of July 11, 2018**. Late bids shall not be accepted. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Instruction to Bidders Clause 18.
10. Bid opening shall be on **July 11, 2018 at 2:00 p.m** at the **USEP-Dormitory Training Hall**, Obrero Campus, Davao City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
11. The University of Southeastern Philippines (USEP) reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders and to accept only such bids most advantageous to the University and to the government..
12. For further information, please refer to:

The BAC Chairman/BAC Secretariat Head/BAC Secretariat Member
 Dr. Marlyn /Ms. Olivia D. Estremos
 Davao City, 8000, Philippines Telefax: (082) 221-0086; (082) 225-4696, local 264;
 (082) 255-1105, local 265


MARLYN D. BITON
 Chairman, Bids and Awards Committee

Date of Publication: June 19 to 26, 2018
 Published in the GEPS; and Posted in conspicuous places of USEP, Obrero Campus, Davao City