



**University of Southeastern Philippines**  
*BIDS AND AWARDS COMMITTEE (BAC)*

**INVITATION TO BID**

The University of Southeastern Philippines (USEP), Obrero Campus, Davao City through Fund 101-Other MOOE Higher intends to apply the sum of **Two Million One Hundred Eighteen Thousand Forty Five & 34/100 (PhP2,118,045.34)** being the **Approved Budget Contract (ABC)** to payment for the project: **Renovation of College of Education Comfort Rooms (Male & Female, G/F, 2/F) USEP, Obrero Campus, Davao City.**

- Now therefore, the USEP, through the Bids and Awards Committee (BAC) invites all interested bidders to apply for eligibility and to bid for the hereunder project:

Contract ID No. : **2017-33/INFRA**  
 Name of the Project : Renovation of College of Education Comfort Rooms (Male & Female, G/F, 2/F)  
 Location : USEP, Obrero Campus, Davao City  
 Brief Description : Renovation of CED CR (Male & Female, G/F, 2/F)  
 Approved Budget for The ABC Contract : **Ph.P 2,118,045.34**  
 Funding Source : Fund 101-Other MOOE  
 Delivery Period : 90 Calendar Days

No.	Qty.	Unit	Title	Total Price
1	1	lot	<b>Project Title: Renovation of College of Education Comfort Rooms (Male &amp; Female, G/F, USEP, Obrero Campus, Davao City</b>	<b>PhP 2,118,045.34</b>
			<b>TOTAL</b>	<b>PhP 2,118,045.34</b>

- Bids received in excess of the ABC shall be automatically rejected at the bid opening. Delivery of the Goods is required *within 90 calendar days from receipt of Notice of Award*. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
- Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth ACT 138.

**ITB No. 2017-3**

Address: University of Southeastern Philippines  
Iñigo St., Bo. Obrero, Davao City  
Philippines 8000

Telephone: (082) 227-8192 local 255 to 256  
Website: [www.usep.edu.ph](http://www.usep.edu.ph)  
E-mail: [bac@usep.edu.ph](mailto:bac@usep.edu.ph)



Certificate Number: AJA17.1017

4. Interested bidders may obtain further information from the University of Southeastern Philippines and inspect the Bidding Documents at the address given below during the weekdays from 8:30 a.m – 3:30 p.m.
5. A complete set of Bidding Documents may be purchased by the interested Bidders on **November 16 to December 6, 2017** from address below upon submission of Letter of Intent (LOI) and upon payment of a non-refundable fee for the bidding documents in the amount of **Five Thousand Pesos only (PhP. 5,000.00)**.  
It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the non- refundable fee for the Bidding Documents not later than the submission of their bids.
6. The University of Southeastern Philippines (USEP) will hold a Pre-Bid Conference on **November 24, 2017 at 2:00 p.m** at the **KDC Office**, University Service Center, Obrero Campus, Davao City;
7. The Schedule of BAC activities is as follows:

Date	Activities
November 16 to 23 , 2017	Date of Publication
November 24, 2017 to December 6, 2017	Submission of Letter of Intent by Interested Bidders and Simultaneous Issuance of Bid Documents upon payment of non-refundable fee
November 24, 2017 (Friday)	Pre-bid Conference, <b>2:00 p.m</b> at the <b>KDC Office</b> , University Service Center, USEP-Obrero Campus
December 07, 2017, (Thursday)	Deadline for the Submission of Bid/Cut-off Time: <b>2:00 p.m</b> . Bid Opening Venue: <b>KDC Office</b> , University Service Center, USEP-Obrero Campus, Davao City

8. Bids must be delivered to the address below on or before **2:00 p.m** of **December 07, 2017**. Late bids shall not be accepted. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Instruction to Bidders Clause 18.
9. Bid opening shall be on **December 07, 2017 at 2:00 p.m** at the **KDC Office**, University Service Center, USEP, Obrero Campus, Davao City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

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Philippines 8000

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10. The University of Southeastern Philippines (USEP) reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders and to accept only such bids most advantageous to the University and to the government..

11. For further information, please refer to:

The BAC Chairman/BAC Secretariat Head/BAC Secretariat Member  
Dr. Edeliza S. Gonzales/Ms. Olivia D. Estremos/Restituta D. Macarayo  
University of Southeastern Philippines, Obrero Campus, Davao City, 8000,  
Philippines Telefax: (082) 221-0086; (082) 225-4696, local 312; (082) 255-1105, local  
253

  
**EDELIZA S. GONZALES, D.M**  
Chairman, Bids and Awards Committee

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