

## CONTRACT AGREEMENT

**THIS CONTRACT AGREEMENT**, made this \_\_\_\_ day of \_\_\_\_\_ 2018, by and between:

**The University of Southeastern Philippines**, with office address at Bo. Obrero Davao City, represented by its President, Dr. Lourdes C. Generalao, hereinafter called the **"ENTITY"**,

-AND-

**The ECV Office Supplies Warehouse, Inc.** with office address located at Door 7 & 8 G/F Altavas Tower, Lapu-lapu Street, Davao City, represented by its Sales Executive for Corporate and Government, **ARTHUR GREGORY A. LUI**, hereinafter called the **"SUPPLIER"**.

### WITNESSETH

**WHEREAS**, the Entity invited Bids for the Procurement of Consolidated Office Supplies for 1<sup>st</sup> Quarter CY 2018, USEP Obrero Campus, and ECV Office Supplies Warehouse, Inc. placed a bid for several items with a total amount of **Seven Hundred Sixty-One Thousand Six Hundred Ninety Pesos (PhP 761,690.00)**, which was determined to be the Lowest Calculated and Responsive Bid.

**WHEREAS**, the Entity passed and approved a resolution to award in favor of the Supplier in the sum of **Seven Hundred Sixty-One Thousand Six Hundred Ninety Pesos (PhP 761,690.00)**, herein after called the **"Contract Price"** with the following details:

Item No.	Unit	QT Y.	ITEM AND DESCRIPTION	Approved Budget Cost (ABC) Total Cost	ECV OFFICE SUPPLIES WAREHOUSE, INC. (LOWEST CALCULATED & RESPONSIVE BID)	
					Unit Price	Total
3	packs	2	ACETATE FILM SHEETS, 100 sheets per pack, A4	1,100.00	240.00	480.00
8	pcs.	15	ARCH FILE FOLDER, Red, long size	2,062.50	120.00	1,800.00
11	pcs.	33	BALLPEN, blue 0.5	495.00	3.00	99.00
12	pcs.	33	BALLPEN, red 0.5	495.00	3.00	99.00
20	rolls	17	BINDING TAPE, 2"	1,271.60	55.00	935.00
21	packs	10	BOARD PAPER, 8.5" X 11", 200 GSM, pale cream color, 10 pcs/pack	308.00	28.00	280.00
32	pcs.	160	BROWN FOLDER, A4	545.60	3.40	544.00
33	units	58	CALCULATOR, COMPACT, electronic, 12 digits	19,778.00	300.00	17,400.00
35	units	11	CALCULATOR, scientific, 12 digits	6,171.00	530.00	5,830.00
37	boxes	2	CARBON FILM, black, 216mm x 30mm	1,188.00	420.00	840.00
42	packs	30	CERTIFICATE PAPER, 8.5" x 11", 20pcs/pack	1,270.50	36.00	1,080.00

ARTHUR GREGORY A. LUI  
 ECV Office Supplies Warehouse, Inc.  
 Corporate Secretary

MR. ROLANDO E. ENRIQUEZ  
 Finance Director, USEP

UNIVERSITY OF SOUTHEASTERN PHILIPPINES (USEP)  
 LOURDES C. GENERALAO  
 President

Contract ID No : 2018-14/Goods

Name of Contract: Procurement of Consolidated Office Supplies for 1st Quarter CY 2018

Location : USEP-Obrero Campus Davao City

43	boxes	30	CHALK, white, dustless, 100pcs/box	2,376.00	75.00	2,250.00
46	pcs.	9	CLEARBOOK ,legal size	356.40	32.00	288.00
47	pcs.	19	CLEARBOOK, A4 size	668.80	28.00	532.00
48	boxes	20	CLIP, backfold, 1 1/4", 12 pieces per box (colored)	803.00	40.00	800.00
49	boxes	124	CLIP, backfold, 19mm, 12 pieces per box	1,636.80	10.80	1,339.20
50	boxes	10	CLIP, backfold, 19mm, 12 pieces per box, colored	324.50	32.00	320.00
51	boxes	11	CLIP, backfold, 25mm, 12 pieces per box	257.18	16.80	184.80
52	boxes	72	CLIP, backfold, 32mm, 12 pcs/ box	3,445.20	21.00	1,512.00
53	boxes	142	CLIP, backfold, 50mm, 12 pcs/ box	8,512.90	56.00	7,952.00
54	pcs.	50	CLIP, bulldog, 73mm(3')	591.50	10.00	500.00
59	packs	40	CONSTRUCTION PAPER (assorted color) 20's/pack	814.00	18.00	720.00
62	pcs.	3	CORK BOARD, 12" x 18"	643.50	210.00	630.00
65	pcs.	19	CORRECTION FLUID	261.25	12.00	228.00
66	pcs.	10	CORRECTION PEN	850.00	16.00	160.00
67	pcs.	218	CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic	4,813.44	21.00	4,578.00
68	carts.	45	CORRECTION TAPE, refill	1,485.00	32.00	1,440.00
70	pcs.	114	CORRECTION TAPE, refillable	12,996.00	70.00	7,980.00
71	tubes	26	CUTTER BLADE, heavy duty cutter, 10 pcs/tube	650.00	12.00	312.00
72	pcs.	48	CUTTER KNIFE, heavy duty	10,800.00	52.00	2,496.00
74	boxes	41	DATA FILE BOX, made w/ chipboard, w/ closed ends	4,735.50	110.00	4,510.00
78	pcs.	5	DOCUMENT TRAY, 3 layer, metal	1,787.50	334.00	1,670.00
79	rolls	22	Double Sided TAPE, 24mm, 50 meters length	718.74	21.00	462.00
80	pcs.	28	Double Sided TAPE, 1"	2,800.00	21.00	588.00
83	rolls	39	Double Sided TAPE, 48mm 50 meters length	5,850.00	60.00	2,340.00
84	pcs.	74	ENVELOPE, brown, long	1,065.60	3.00	222.00
85	pcs.	50	ENVELOPE, brown, short	720.00	2.50	125.00
86	boxes	3	ENVELOPE documentary, kraft, LEGAL SIZE (10'x15') 150 gsm, 500s/box	2,625.00	750.00	2,250.00
87	boxes	11	ENVELOPE, DOCUMENTARY, for A4 size, 500 pcs/box	6,292.00	570.00	6,270.00
88	boxes	22	ENVELOPE, DOCUMENTARY, for Legal size, 500 pcs/ box	15,004.00	680.00	14,960.00
89	pcs.	100	ENVELOPE, expanding, blue color, glossy, legal	963.00	9.50	950.00
90	pcs.	100	ENVELOPE, expanding, green color, glossy, legal	963.00	9.50	950.00
92	pcs.	15	ENVELOPE, expanding, long brown	144.45	8.50	127.50
93	pcs.	100	ENVELOPE, expanding, orange color, glossy, legal	963.00	9.50	950.00

ARTHUR GREGORY A. LUI

ECV Office Supplies Warehouse, Inc.  
Corporate Secretary

MR. ROLANDO P. ENRIQUEZ

Finance Director, USEP

UNIVERSITY OF SOUTHEASTERN PHILIPPINES (USEP)

MA. LUISA B. FAUNILLAN  
VP for Administration

President

Contract ID No : 2018-14/Goods

Name of Contract: Procurement of Consolidated Office Supplies for 1st Quarter CY 2018

Location : USeP-Obrero Campus Davao City

94	pcs.	100	ENVELOPE, expanding, pink color, glossy, legal	963.00	9.50	950.00
96	pcs.	100	ENVELOPE, expanding, red color, glossy, legal	963.00	9.50	950.00
97	pcs.	100	ENVELOPE, expanding, yellow color, glossy, legal	963.00	9.50	950.00
98	boxes	1	ENVELOPE, mailing with window, 500 pcs/box	352.00	310.00	310.00
100	pcs.	100	ENVELOPE, thick, light brown color, legal size	1,265.00	3.00	300.00
101	packs	10	ENVELOPE, thick, light brown color, short 100 pcs/pack	1,925.00	180.00	1,800.00
102	pcs.	100	ENVELOPE, transparent, plastic, legal size	578.00	4.80	480.00
103	pcs.	66	ERASER, felt, blackboard/whiteboard	834.90	11.00	726.00
104	pcs.	62	ERASER, plastic or rubber	272.80	2.25	139.50
106	boxes	10	FASTENER, Bindermax (7cm x 3-1/2")	1,800.00	80.00	800.00
108	sets	8	FILE TAB DIVIDER, A4. five(5) colors/set	191.44	22.00	176.00
109	sets	10	FILE TAB DIVIDER, legal size, five (5) colors/set	302.50	28.00	280.00
112	pcs.	884	FOLDER, brown color, legal size	3,014.44	3.40	3,005.60
113	pcs.	300	FOLDER, brown color, letter size	891.00	2.90	870.00
114	pcs.	50	FOLDER, expanding, green color, legal,	492.50	9.00	450.00
115	bundle	2	FOLDER, fancy, A4, 50 pcs/bundle	797.50	330.00	660.00
116	bundle	2	FOLDER, fancy, legal, 50 pcs./bundle	797.50	330.00	660.00
118	packs	16	FOLDER, L-type, A4, 50 pcs/pack (WHITE)	3,744.48	210.00	3,360.00
119	packs	24	FOLDER, L-type, legal, 50 pcs/pack (WHITE)	5,940.00	240.00	5,760.00
120	boxes	2	FOLDER, Pressboard, 210mm x 370mm, 100s/box	1,859.00	900.00	1,800.00
121	packs	7	FOLDER, Pressboard, 240mm x 370mm, 100s/box (legal) (GREEN)	6,891.50	900.00	6,300.00
122	packs	40	FOLDER, Tagboard, Legal size, 100 pcs/pack	21,560.00	400.00	16,000.00
124	bottles	2	GLUE, all purpose 130 grams	66.00	30.00	60.00
127	pcs.	2	GUN TACKER, heavy duty with staple wire	2,129.60	520.00	1,040.00
128	pcs.	2	ILLUSTRATION BOARD, 1 whole	110.00	30.00	60.00
129	boxes	83	INDEX TAB, self adhesive, 5 sets/box, assorted colors	6,847.50	65.00	5,395.00
130	boxes	40	INDEX TAB, self-adhesive, 5 set/box, transparent white	3,300.00	65.00	2,600.00
131	bottles	3	Ink Redstone (32 fl oz 946ml)	405.00	134.00	402.00
133	packs	10	LAI D PAPER, beige 25 sheets/pack	605.00	45.00	450.00
134	sets	10	LAMINATING FILM, 25 sheets/set long	1,250.00	125.00	1,250.00
137	boxes	5	LAMINATING FILM, A4	5,912.50	816.00	4,080.00
138	rolls	1	LAMINATING FILM, A4	1,760.00	780.00	780.00
139	pcs.	40	LEVER ARCH FILE, long	8,348.80	108.00	4,320.00

ARTHUR GREGORY A LUI

ECV Office Supplies Warehouse, Inc.  
Corporate Secretary

MR. ROLANDO B. ENRIQUEZ  
Finance Director, USeP

UNIVERSITY OF SOUTHEASTERN PHILIPPINES (USP)  
LOURDES C. GENERALAO MA. JUISA B. FAUNILLAN  
VP for Administration  
President

Contract ID No : 2018-14/Goods

Name of Contract: Procurement of Consolidated Office Supplies for 1st Quarter CY 2018

Location : USEP-Obrero Campus Davao City

141	pcs.	7	MAGAZINE FILE BOX, large with cover	3,696.00	350.00	2,450.00
142	sets	96	MARKER, flourescent, 3 colors per set	3,576.96	36.00	3,456.00
143	pcs.	66	MARKER, permanent, broad type, black	1,633.50	18.00	1,188.00
144	pcs.	66	MARKER, permanent, broad type, blue	1,633.50	18.00	1,188.00
145	pcs.	268	MARKING PEN, permanent, bullet tip, black	6,633.00	18.00	4,824.00
146	pcs.	191	MARKING PEN, permanent, bullet tip, blue	4,727.25	18.00	3,438.00
147	pcs.	157	MARKING PEN, permanent, bullet tip, red	3,885.75	18.00	2,826.00
148	pcs.	30	MARKING PEN, whiteboard, black, felt tip, refillable	940.50	24.00	720.00
149	pcs.	30	MARKING PEN, whiteboard, blue, felt tip, refillable	940.50	24.00	720.00
150	pcs.	360	MARKING PEN, whiteboard, bullet tip, black	11,286.00	24.00	8,640.00
151	pcs.	345	MARKING PEN, whiteboard, bullet tip, blue	10,815.75	24.00	8,280.00
152	pcs.	30	MARKING PEN, whiteboard, red, felt tip, refillable	940.50	24.00	720.00
153	bottles	10	MARKING PEN, whiteboard, refill ink, black	748.00	56.00	560.00
154	bottles	10	MARKING PEN, whiteboard, refill ink, blue	748.00	56.00	560.00
155	reams	35	MIMEO PAPER, A4, subs. 18	5,075.00	130.00	4,550.00
156	reams	85	MIMEO PAPER, long, subs. 18	13,175.00	120.00	10,200.00
157	reams	60	MIMEO PAPER, short, subs. 18	9,900.00	105.00	6,300.00
159	reams	1	NEWSPRINT PAPER, color yellow, short	165.00	98.00	98.00
160	reams	10	NEWSPRINT PAPER, long	1,650.00	94.00	940.00
161	reams	10	NEWSPRINT PAPER, short	1,650.00	78.00	780.00
163	pads	117	NOTE PAD, stick-on, (2" x 3"), 100 sheets/pad	1,673.10	14.00	1,638.00
164	pads	50	NOTE PAD, stick-on, (3"x3"), 100 sheets/pad	935.00	18.00	900.00
165	pcs.	140	NOTEBOOK, STENOGRAPHER'S, 40 LEAVES, SPIRAL	2,119.60	10.80	1,512.00
168	boxes	88	PAPER CLIP, gem type, 32mm, 100 pcs/box	822.80	6.80	598.40
171	boxes	110	PAPER FASTENER, NON-RUST METAL	8,976.00	70.00	7,700.00
172	reams	314	PAPER, Multicopy, 80 gsm, size:216mm x 330mm (legal)	94,200.00	242.00	75,988.00
173	reams	2	Paper Multicopy, A4, Yellow	550.00	255.00	510.00
176	reams	10	PAPER, colored, long, sub 16 assorted	3,000.00	172.00	1,720.00
177	reams	10	PAPER, colored, short, sub 16 assorted	2,500.00	162.00	1,620.00
179	reams	150	PAPER, Mimeograping paper (long) sub 16	21,000.00	120.00	18,000.00
180	reams	150	PAPER, Mimeograping paper (short) sub 16	19,800.00	105.00	15,750.00
181	reams	382	PAPER, MULTICOPY, 80 gsm, size: 210mm x 297mm (A4)	105,050.00	218.00	83,276.00
182	reams	37	PAPER, MULTICOPY, 80 gsm, size: 216mm x 279mm (letter)	9,250.00	205.00	7,585.00

ARTHUR GREGORY A. LUI

ECV Office Supplies Warehouse, Inc.  
Corporate Secretary

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Finance Director, USEP

UNIVERSITY OF SOUTHEASTERN PHILIPPINES (USEP)  
MA. LUISA B. FAUNILLAN  
VP for Administration  
LOURDES C. GENERALAO  
President

Contract ID No : 2018-14/Goods

Name of Contract: Procurement of Consolidated Office Supplies for 1st Quarter CY 2018

Location : USEP-Obrero Campus Davao City

183	reams	684	PAPER, MULTI-PURPOSE (COPY), Legal size, 70 gsm	205,200.00	192.00	131,328.00
184	reams	239	PAPER, MULTI-PURPOSE (COPY),A4, 70gsm	65,725.00	172.00	41,108.00
185	packs	14	PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets/pack	2,772.00	185.00	2,590.00
193	bottles	10	Permanent INK, Black for refill	600.00	45.00	450.00
194	bottles	10	Permanent INK, Blue for refill	600.00	45.00	450.00
195	bottles	10	Permanent INK, Red for refill	600.00	45.00	450.00
196	packs	4	PHILIPPINE NATIONAL FLAG	638.00	150.00	600.00
198	packs	10	PHOTO PAPER, Glossy, A4, double sided, 120 GSM, 50 sheets/pack	2,000.00	180.00	1,800.00
201	packs	41	PHOTOPAPER, 20 sheets/pack, A4 210 x297mm, glossy	2,706.00	60.00	2,460.00
204	bundle	15	PLASTIC RING BINDER, 19mm, black, 10 pcs/bundle	2,887.50	150.00	2,250.00
205	bundle	47	PLASTIC RING BINDER, 25mm, black, 10 pcs/bundle	15,251.50	240.00	11,280.00
206	bundle	46	PLASTIC RING BINDER, 32mm, black, 10 pcs/bundle	18,469.00	320.00	14,720.00
207	bundle	22	PLASTIC RING BINDER, 50mm, 10pcs/bundle	13,068.00	520.00	11,440.00
211	pcs.	7	PUNCHER, paper, heavy duty, with two hole guide	831.60	110.00	770.00
213	boxes	16	PUSH PINS, 100pcs/box, assorted colors	396.00	21.00	336.00
214	pcs.	30	PVC COVER legal	330.00	5.80	174.00
216	books	35	RECORD BOOK, 300 pages, size: 215mm x 275mm w/ official record	4,812.50	120.00	4,200.00
218	books	6	RECORD BOOK, 500 pages, size: 215mm x 275mm w/ official record	825.00	130.00	780.00
221	pcs.	15	RULER, metal, 12"	462.00	28.00	420.00
222	pcs.	31	RULER, plastic, 450mm	767.25	18.00	558.00
224	pairs	4	SCISSORS, (7")	129.80	28.00	112.00
225	pcs.	86	SIGN PEN, black, 0.3	1,939.30	20.00	1,720.00
226	pcs.	918	SIGN PEN, black, 0.5	16,156.80	17.00	15,606.00
227	boxes	39	SIGN PEN, black, 0.7 (12pcs/box)	8,236.80	204.00	7,956.00
228	pcs.	41	SIGN PEN, black, 1.0	2,649.83	62.00	2,542.00
229	pcs.	86	SIGN PEN, blue, 0.3	1,939.30	20.00	1,720.00
230	boxes	35	SIGN PEN, blue, 0.7 (12pcs/box)	7,392.00	204.00	7,140.00
231	pcs.	216	SIGN PEN, green, 0.5	3,920.40	18.00	3,888.00
232	pcs.	556	SIGN PEN, red, 0.5	9,785.60	17.00	9,452.00
233	pcs.	116	SIGN PEN, violet, 0.5	2,105.40	18.00	2,088.00
235	reams	7	SPECIAL PAPER (for certificates) 500's/ream	4,235.00	568.00	3,976.00
236	packs	25	SPECIAL PAPER, A4 size, 20 sheets/pack	1,250.00	36.00	900.00
237	packs	25	SPECIAL PAPER, legal size, 20 sheets/pack	1,250.00	36.00	900.00

ARTHUR, GREGORY A. LUI

ECV Office Supplies Warehouse, Inc.  
Corporate Secretary

MR. ROLANDO A. ENRIQUEZ

Finance Director, USEP

UNIVERSITY OF SOUTHEASTERN PHILIPPINES (USEP)

MALUISA B. FAUNILLAN  
VP for Administration

RODRIGUEZ C. GENERALAO  
President

239	packs	4	SPECIALTY PAPER, White, Legal	220.00	18.00	72.00
241	pcs.	46	STAMP PAD, felt pad, 60mm x 100mm	1,495.00	25.00	1,150.00
243	bottles	12	STAMP PAD INK, green, 50 ml	1,128.00	72.00	864.00
244	bts.	32	STAMP PAD INK, violet, 50 ml	3,008.00	72.00	2,304.00
246	boxes	17	STAPLE WIRE, heavy duty, 23/13	935.00	26.00	442.00
247	boxes	210	STAPLE WIRE, standard, #35	6,583.50	28.00	5,880.00
250	pcs.	9	STAPLER, heavy duty (joy brand)	852.48	80.00	720.00
254	packs	19	STICKER PAPER, A4 SIZE, 10 pcs/pack	1,330.00	38.00	722.00
263	pcs.	24	TAPE DISPENSER, table top	1,848.00	76.00	1,824.00
266	rolls	170	TAPE, masking, 24mm, 50 meters length	9,820.90	31.00	5,270.00
270	rolls	35	TAPE, transparent, 24mm, 100 meters	2,445.80	24.00	840.00
271	rolls	310	TAPE, transparent, 24mm, 50 meters	3,410.00	10.50	3,255.00
272	rolls	20	TAPE, transparent, 48mm, 100 meters	729.60	34.00	680.00
273	rolls	84	TAPE, transparent, 48mm, 50 meters	1,848.00	17.00	1,428.00
277	rolls	19	TWINE, plastic, one kilo per roll	1,567.50	58.00	1,102.00
279	pcs.	6	Uni CORRECTION PEN, rollingball metal tip	630.00	105.00	630.00
280	bottles	20	Whiteboard INK, Black for refill	1,200.00	56.00	1,120.00
281	bottles	15	Whiteboard INK, Blue for refill	900.00	56.00	840.00
			<b>TOTAL</b>			<b>761,690.00</b>

ARTHUR GREGORY A. LUI  
 ECV Office Supplies Warehouse, Inc.  
 Corporate Secretary

MR. ROLANDO B. ENRIQUEZ  
 Finance Director, USeP

**NOW THIS CONTRACT AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this CONTRACT AGREEMENT, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this CONTRACT AGREEMENT, to wit:
  - A. Bid Form and Price Schedule;
  - B. Schedule of Requirements;
  - C. Technical Specifications;
  - D. General Conditions of Contract;
  - E. Special Conditions of Contract;
  - F. Notice of Award of Contract and the Contractor's "conforme";
  - G. Performance Security; and
  - H. Approved BAC Resolution Recommending for Awarding of the Project: Procurement of Consolidated Office Supplies for 1<sup>st</sup> Quarter CY 2018, USeP Obrero Campus, Davao City to ECV Office Supplies Warehouse, Inc.


LOURDES C. GENERALAO  
 President

MR. LUISA B. FAUNILLAN  
 VP for Administration

Contract ID No : 2018-14/Goods  
Name of Contract: Procurement of Consolidated Office Supplies for 1st Quarter CY 2018  
Location : USeP-Obrero Campus Davao City

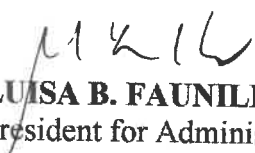
**IN WITNESS** whereof, the parties thereto have caused this **CONTRACT AGREEMENT** to be executed on the day and year first before written.

**UNIVERSITY OF SOUTHEASTERN  
PHILIPPINES (USeP):**

  
**LOURDES C. GENERALAO**  
President

**ECV OFFICE SUPPLIES  
WAREHOUSE, INC**

  
**ARTHUR GREGORY A. LUI**  
Corporate Secretary

  
**MA. LUISA B. FAUNILLAN**  
Vice President for Administration

WITNESSED BY:

\_\_\_\_\_

Certified Funds Available:

  
**MR. ROLANDO B. ENRIQUEZ**  
Finance Director, USeP

REPUBLIC OF THE PHILIPPINES)  
City of Davao ) SS

**ACKNOWLEDGMENT**

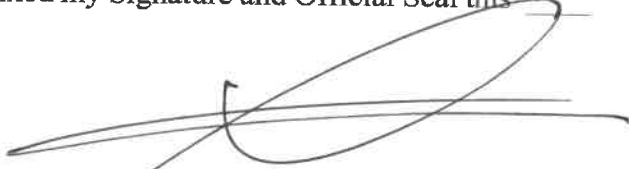
BEFORE ME, as the Notary Public for and within the City of Davao, personally appeared

Name	Valid I.D.	Date/Place Issued
Dr. Lourdes C. Generalao Mr. Arthur Gregory A. Lui	GSIS ID # 006-0085-6444-5	Davao City

Known to me to be the same persons who executed the foregoing CONTRACT and AGREEMENT and they acknowledged to me that the same is their true act and deed for and in behalf of the parties they represented.

This instrument consists of eight (8) pages, including this page, on which this acknowledgement is written duly signed by the contracting parties and their witnesses on the margin of this page and on the other pages.

IN WITNESS WHEREOF, I have hereunto affixed my Signature and Official Seal this day of 12 SEP 2018, 2018.



**ATTY. PHILIP JOHN L. POJAS**  
NOTARY PUBLIC FOR AND IN THE CITY OF DAVAO  
EXPIRES DEC. 31 2019 / SERIAL NO. 2015-090-2919 / ROLL NO. 54363  
SUNSHINE BLDG., MONTEVERDE COR. SUAZO STS., DAVAO CITY  
PTR NO. 9618391 - 1/3/18-DAVAO CITY  
LIFETIME MEMBER - IBP NO. 011260-MANILA

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Series of 2018

MR. ARTHUR GREGORY A. LUI  
Corporate Secretary

MR. ROBERTO B. ENRIQUEZ  
Finance Director, USEP

MA. LUISA B. FAUNILLAN  
VP for Administration  
LOURDES C. GENERALAO  
President