



University of Southeastern Philippines
Bids and Awards Committee

Minutes Pre-Bid Conference

**Project: Procurement of Computer Sets & Other Accessories for the College of Engineering
Instructional use**

Contract No. 2018-06/Goods

March 23, 2018, 11:00 a.m

Venue : USEP RDE Conference Room,
Obrero Campus, Davao City

Present were:

Bids and Award Committee:

Dr. MARLYN D. BITON	-	Chairperson
Dr. ANNWEDA C. MINA	-	Vice Chair
Dr. EDELIZA S. GONZALES	-	Member
Dr. EMILIA P. PACOY	-	Member
Dr. MAYCHELLE M. NUGAS	-	Member
Dr. REYNILO D. GARCA	-	Member

BAC Secretariat:

Ms. OLIVIA D. ESTREMOS	-	Chairperson
Ms. RESTITUTA MACARAYO	-	Member
Ms. MA. LUZ M. SERAFICA	-	Member
Ms. MELANIE PAGKALIWAGAN	-	Member

TWG/END-USER/PROCUREMENT

Ms. NORA DELA VIÑA	-	Procurement Head
Engr. ROBERTO CANDA	-	TWG/Electronics/Computer
Engr. EDUARDO TORICO JR.	-	End-User/COE

Bidder/s:

Ms. MYLENE SABULAO	-	Columbia Computer Center
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Received by: *SARAH JAY DANR*
03/26/18 *UNICENTER COMMUNICATIONS*

The presider informed the body that the project will be posted in the Supplemental Bid Bulletin and the expected date to open the bids in on April 11, 2018 at 11:00 a.m in the morning to be held at the RDE Conference Room, USEP Obrero, Davao City.

Adjournment:

With no further instructions and clarifications from the BAC, the Pre-bid Conference was adjourned at 11:45 a.m.

Prepared by:



OLIVIA D. ESTREMOS
BAC Secretariat Head

Approved by:



DR. MARLYN D. BITON
Chairman, BAC

Proceedings:

Upon declaration of a quorum, the BAC Chair Dr. Biton called the meeting to order at 11:00 in the morning. She acknowledged the presence of the BAC members, BAC Secretariat Members, and representatives of end user.

Open Forum/Queries/Clarifications:

The Technical Working Group representative Engr. Roberto Canda presented the details and specifications of 1 lot of computer sets of the project/services to be procured for the procurement of Computers and other equipment needed for the College of Engineering Laboratory.

He said that they have to procure SSD 370 series to increase the speed of the old computer & RAM.

The Dr. Gonzales, BAC member clarified the items that why some items were not included in the lot which was presented by the TWG Engr. Roberto Canda. She suggested that if possible to include all items in one lot.

Dr. Biton informed the BAC Secretariat to prepare a Supplemental Bid Bulletin to combine all items in one (1) lot as follows:

Item No.	Unit	Particulars/Description
1	lot	Procurement of Computer Sets & Other Accessories for the College of Engineering Instructional usComputer set with Windows OS and MS Office 64 bit 20 units of PC Desktop for CADD and SolidWorks Intel Core i7-7700 3.6GHz 8MB (4Cores) B250M-K 4xDDR4(DVI, HDMI)A,V,GB GT 1030 2048MB 64bit Video Card 24X CDRW Mid Casing 5MM5 Archon VS550 550W Active PFC, 80Plus power supply 8GB DDR4-2400 RAM 500GB 16MB ST500DM009 HDD SATA 19.5" wide LED monitor LAN, optical mouse, usb keyboard,AVR 15 units of Branded PC with WIFI i7- 7567U INTEL NUC 4GB DDR4-2133 SODIMM Intel HD Graphics 1TB SATA HDD 22 wide LED monitor 802.11ac wireless usb keyboard, mouse 128GB SSD 370series (40 units) 8GB RAM DDR3 (40 units)