



**University of Southeastern Philippines**  
*BIDS AND AWARDS COMMITTEE (BAC)*

## Invitation to Apply for Eligibility and to Bid

The University of Southeastern Philippines (USEP), Obrero Campus, Davao City through **FY 164** intends to apply the sum of **Four Million Eighty-Eight Thousand Ten Pesos (PhP 4,088,010.00)** being the **Approved Budget Contract (ABC)** to payment for the project: **Procurement of Consolidated ICT Office Equipment & Materials of USEP, Davao City.**

- Now therefore, the USEP, through the Bids and Awards Committee (BAC) invites all interested bidders to apply for eligibility and to bid for the hereunder project:

Contract ID No.	:	<b>2018-28/Goods</b>
Name of the Project	:	<b>Procurement of Consolidated ICT Office Equipment &amp; Materials of USEP, Davao City</b>
Location	:	USEP, Obrero Campus, Davao City
Brief Description	:	<b>Procurement of Consolidated ICT Office Equipment &amp; Materials of USEP, Davao City</b>
Approved Budget for The ABC Contract	:	<b>PhP 4,088,010.00</b>
Funding Source	:	F164
Delivery Period	:	25 calendar days

No.	Unit	Item Description	Quantity	Approved Budget Cost (ABC)
1	set	CCTV, 8 channel DVR ; 8- Camera (Analog) wirings,monitor and accessories with installation	1	50,000.00
2	Unit	Laptop, i5 Processor, 128 GB SSD (OS), 1TB HDD (Data), 8GB RAM	1	50,000.00
3	set	Server with UPS, Intel Xeon 3.0 Hz x2 or above, 16GB momory, 300GB HDD (System)	1	105,000.00
4	set	Desktop Computer with UPS, Intel Core i5, 4GB Memory, 1TB HDD	5	160,000.00
5	Unit	Desktop Computer, Case Form Factor: Tower; Processor: Quad-Core, 3.8 GHz; Motherboard: Supports Socket 7th Gen  <i>(SMU, KMSD, Tagum-Mabini, OSAS, BAC Sec, Medical)</i>	1	60,000.00
6	Unit	Uninterruptible Power Supply, 625VA 325W, up to 6 hours standby time	16	51,000.00
7	Unit	Desktop Computer, Case Form Factor: Tower; Processor: Quad-Core, 8 Threads, 4.0 GHz Base Frequency, 8 MB SmartCache; Motherboard: Supports Socket 4th Gen LGA 1150 Processors	3	210,000.00
8	Unit	Printer , Inkjet with Sublimation ink filled with 4 color inks Print/Scan/Copy/Wi-Fi/Duplex/ADF/Fax/A3+, Powered by Precision Core, Print-shop quality - Borderless print up to 13" x 19" (A3+)	4	100,000.00
9	Unit	Photocopier, Digital Colored Copier with Printer and Scanner, 35 copies per minute speed, 110 seconds warm up time 600x600 dpi copy resolution	1	180,000.00
10	pc	Camera Bag for Panasonic Lumix G	1	7,000.00
11	pc	Camera Tripod for Panasonic Lumix G	1	5,000.00
12	pc	VGA Splitter	1	4,000.00
13	pc	VGA - HDMI Adaptor	2	2,000.00
14	pc	Internal Harddrive 1TB	7	35,000.00
15	pc	External Harddrive 1TB	5	25,000.00

16	Unit	Laptop, At Least 15.inches with 1440x900 resolution with Retina LED-Backlit IPS, Quad Core, 8th Gen CPU, Processor Speed: at least 3.4 Ghz	3	360,000.00
17	Unit	Monitor : Diagonal Viewing Size: 27 Inches Panel Type: Plane to Line Switching (PLS) / In-Plane Switching (IPS) Resolution: 1920 x 1080	1	30,000.00
18	Unit	Pivotable and Height-Adjustable Professional Monitor : Diagonal Viewing Size: 24 Inches, Panel Type: TN or In-Plane Switching (IPS) Resolution: 1920 x 1080, Aspect Ratio: 16:9, Contrast Ratio: 1000:1, Refresh Rate: 144Hz	2	50,000.00
19	Unit	Monitor: Ultra-low Blue Light Monitor - 23" FHD (1920x1080), IPS, Flicker free	4	40,000.00
20	Unit	Scanner :Printer/Scanner Wireless Cartridge-free printing, Print up to 6,500 pages black/5,200 color, With low-cost replacement bottles (4) - plus easy-to-fill, supersized ink tanks., WiFi Direct	1	50,000.00
<b>ICT Equipment for Enrollment and other University Activities (Obrero Campus &amp; KMSD)</b>				
21	Unit	Wireless Router : Wireless Dual Band Gigabit Router, Supports 802.11 ac standard; Simultaneous 2.4GHz 300 Mbps and 5GHz 867 Mbps connections for 1.2 Gbps; Of total available bandwidth, CE: <20dB(2.4Hz)<23dBm (5GHz) FCC: <30dBm, Dual USB Ports, Guest Network Access, PPTP, L2TP IPSec; QoS WMM Bandwidth Control, Wireless Standards IEEE 802.11 ac/n/a 5GHz; IEEE 802.11 n/g/b 2.4GHz 2 dual band detachable antennas (RP-SMA)	5	40,000.00
22	pc	Memory Upgrade 8GB for Server DELL Poweredge T130	2	40,000.00
23	pc	Ribbon for LQ 310 Printer	20	10,000.00
24	bottle	Refill ink for Epson / Black	40	12,000.00
25	bottle	Refill ink for Epson / Cyan	20	6,000.00
26	bottle	Refill ink for Epson / Yellow	20	6,000.00
27	bottle	Refill ink for Epson / Magenta	20	6,000.00
<b>Supplies for Networking and Cabling (Obrero Campus)</b>				
28	unit	SG35028-Port Gigabit PoE+ Managed Switch	7	420,000.00
29	pcs	PVC MOLDING 1"X8FT	100	16,000.00
30	pcs	PVC MOLDING 3/4"X8FT	50	7,500.00
31	pcs	CABLE DUCT 1"x1"x2Mtrs	30	13,500.00
32	pcs	SURFACE BOX 2 PORTS WITH I/O JACK	80	60,000.00
33	pcs	UTP CABLE CAT5E	10	65,000.00
34	pcs	Label Cartridge	20	18,000.00
35	pcs	500GB SATA HARD DISK	5	14,000.00
36	unit	Networks Modular Crimper RJ45	2	19,000.00
37	unit	Analog Multi Tester	2	6,000.00
38	unit	Portable Blower 600W	2	7,000.00
39	unit	Portable Handy Vacuum Cleaner 600W	1	5,500.00
40	pcs	USB Keyboard and Optical Mouse	25	2,000.00
41	pcs	Desktop CPU Power Cord	25	5,000.00
42	pcs	High Quality VGA Cable 1.5 mtr	25	21,250.00
43	pcs	Adhesive no more nails 100 grams	40	3,200.00
44	unit	High Quality AC/DC Adapter, Output: DC5V 2A	10	4,000.00
45	pcs	Flathead Screwdrivers # 10, Magnetic Tip, Non-Slip Grip	4	2,000.00
46	pcs	Starhead Screwdrivers #10, Magnetic Tip, Non-slip Grip	4	2,000.00



47	Unit	VOIP Phone		
48	unit	VOIP Wireless Phone	20	100,000.00
49	pcs	VOIP Power Adaptor	15	150,000.00
50	box	Circular loom asphalt 3/4"	40	32,000.00
		<b>Supplies for Networking and Cabling (Mintal Campus)</b>	2	8,000.00
51	unit	24 Port Gigabit Switch		
52	box	UTP CABLE CAT5E preferably belden	4	60,000.00
53	unit	Non LCD Signature Pad, Pen Type, USB Interface	2	13,000.00
54	unit	VoIP Gateway FXO 8 Port GXW4108	1	10,000.00
55	unit	Server Tower Type with XEON Processor, 32GB RAM 1TB Hot-swap HDD, Redundant Power Supply	1	30,000.00
		<b>Procurement of ICT (Tagum-Mabini Campus)BSED Office/ Research/ Registrar/ OSAS/CAC/BAC Secretariat /Sports/ BEED/ Gen.Ed/DAE/Medical</b>		
56	Unit	<b>Desktop Computer</b> : @ least 18.5 Monitor, Processor Speed: at least 3.5Ghz dual core, With DVD -Writer, at Least 4GB RAM and DDR3 memory type, At Least 500GB HDD Storage, WiFi IEEE802.11 b/g/n Ready, With USB Port, Keyboard/Mouse/USB Speaker, AVR 500watts, Pre-installed Licensed Operating System	13	260,000.00
57	Unit	<b>Printer</b> :Inkjet with Sublimation ink, Print speed 9 ppm, Paper capacity 50 sheets, Resolution 570x1440dpi, Print, Scan, Copy, With USB port, Power Consumption: 220V / 60Hz, Paper Management : A4/Legal/Letter/A5	4	33,500.00
58	unit	<b>Desktop Computer</b> : @ least 20 Monitor <ul style="list-style-type: none"> <li>• Processor Speed: at least 3.5Ghz dual core</li> <li>• With DVD -Writer</li> <li>• at Least 8GB RAM and DDR3 memory type</li> <li>• At Least 500GB HDD Storage</li> <li>• WiFi IEEE802.11 b/g/n Ready</li> <li>• With USB Port</li> <li>• Keyboard/Mouse/USB Speaker</li> <li>• AVR 500watts</li> <li>• Pre-installed Licensed Operating System</li> </ul>	1	35,000.00
59	Unit	<b>DLP Projector</b> : Native Resolution (1024 x 768) - XGA Resolution, Maximum Resolution (1920 x 1200), 4000 Lumens, 27" - 300" Projection Image Size, Interface: HDMI, VGA and USB, With free wire presenter	6	150,000.00
60	Unit	<b>Desktop Tower Type with at least 24 inch display monitor</b> : CPU: i7 Processor Speed: at least 3.5Ghz dual core HD Graphics 610 with shared graphics memory, GeForce GTX 750Ti with 2GB DDR5 graphics memory, With DVD -Writer, at Least 8GB RAM and DDR3 memory type, At Least 1TB HDD Storage, WiFi IEEE802.11 b/g/n Ready, With USB Port, Keyboard/Mouse/USB Speaker, AVR 500watts, Pre-installed Licensed Operating System	1	40,000.00
61	Unit	<b>Printer</b> : Inkjet with Sublimation ink, Print speed 27 ppm, Paper capacity 50 sheets, Resolution 600x1200dpi, Print, Scan, Copy, With USB port, Power Consumption: 220V / 60Hz, Paper Management : A4/Legal/Letter	5	48,000.00
62	Unit	<b>DLP Projector</b> : @ least 3200 ANSI Lumens, Native Resolution: XGA, Horizontal keystone adjuster, HDMI, Multi-PC Projection, Split screen projection	4	120,000.00
63	Unit	<b>Printer</b> :Inkjet with Sublimation ink, Print speed 33 ppm, Paper capacity 50 sheets, Print, Scan, Copy, With USB port, power Consumption: 220V / 60Hz	2	30,000.00
64	box	Continuous Paper 2 ply	10	53,200.00
65	box	Continuous Paper 3 ply	5	25,500.00
		<b>Supplies for Networking and Cabling (Tagum-Mabini Campus)</b>		
66	box	Manageable switch	5	97,500.00
67	box	Power Supply	15	13,500.00
68	box	UTP Cable CAT5	4	20,000.00
69	pack	RJ45 Connector	4	2,000.00
71	pcs	CMOS Battery	2	1,000.00
71	pcs	DDR4 RAM 4GB	5	12,500.00
72	pcs	HardDisk Drive 500 GB	5	12,000.00
73	pcs	Thermal Gease	20	3,000.00
74	pcs	Crimping Tool	2	1,600.00

75	Unit	Digital Lan Tester	2	6,000.00
76	Unit	Uninterruptible Power Supply 1000 VA	2	6,000.00
77	pcs	AVS-SERVO Motor Type w/ time delay	2	10,000.00
78	pcs	USB type Mouse	20	5,000.00
79	pcs	USB type Keyboard	20	7,000.00
80	pcs	AVR	10	3,000.00
81	Unit	External HardDrive 1TB	2	7,000.00
82	Unit	4 channel Wireless CCTV Camera	2	34,000.00
83	Unit	Switch Hub 24 ports	4	6,000.00
84	pcs	Wireless Router	4	10,000.00
85	pcs	AO68 Mini Power Supply 650 watts	10	7,000.00
86	pcs	CAT5E RJ45 8P8C One Port Modular Surface box/keystone Jack	100	30,000.00
87	pcs	CAT6 RJ45 Surface jact 2 port modular surface jack cat6	100	30,000.00
88	pcs	Punch Down Tool	2	2,400.00
89	pcs	Air Computer Blower Vacuum Cleaner	2	7,000.00
90	pcs	No more nail (brown) Adhesive	100	30,000.00
91	pcs	Cable Duct 2"	30	4,500.00
92	pcs	Cable Duct	30	4,500.00
93	pcs	PVC Moulding	30	6,000.00
94	pcs	VOIP Phone Power Adaptor	30	5,400.00
95	pcs	Flashdrive 16GB	2	960.00
<b>Total ABC</b>				<b>4,088,010.00</b>

1. Bids received in excess of the ABC shall be automatically rejected at the bid opening. Duration of the project is required *within 25 calendar days* from receipt of Notice of Award. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
3. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth ACT 138.
4. Interested bidders may obtain further information from the University of Southeastern Philippines and inspect the Bidding Documents at the address given below during the weekdays from 8:30 a.m – 4:30 p.m.
5. A complete set of Bidding Documents may be purchased by the interested Bidders on **November 8-15, 2018** from address below upon submission of Letter of Intent (LOI)



and upon payment of a non-refundable fee for the bidding documents in the amount of **Five Thousand Pesos (PhP. 5,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. The University of Southeastern Philippines (USEP) will hold a **Pre-Bid Conference** on **November 16, 2018** at **2:00 p.m** at the **USEP-Dormitory Conference Room**, Obrero Campus, Davao City;
7. All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulation (IRR).

8. The Schedule of BAC activities is as follows:

Procurement Activities	Schedule		
	Time	Date	Venue
Date Publication		November 8-15, 2018	
1. Period of availability/issuance of Bidding Documents		November 9 to 29, 2018	USEP-BAC Office, <i>Trade &amp; Crafts Training &amp; Production Building, Obrero Campus, D.C</i>
2. Pre-Bid Conference	2:00 PM	November 16, 2018	USEP, Dormitory Conference Room
3. Deadline of submission and receipt of Bids	2:00 PM	December 03, 2018	USEP, Dormitory Conference Room
4. Opening and Examination of Bids	2:00 PM	December 03, 2018	-do-
5. Evaluation of Bid	2:00 PM	December 05, 2018	-do-
6. Post-Qualification Report	2:00 PM	December 10, 2018	-do-

9. Bids must be delivered to the address below on or before **2:00 p.m** of **December 03, 2018**. Late bids shall not be accepted. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Instruction to Bidders Clause 18.
10. Bid opening shall be on **December 03, 2018** at **2:00 p.m** at the USEP-Dormitory Conference Room, Obrero Campus, Davao City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
11. The University of Southeastern Philippines (USEP) reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders and to accept only such bids most advantageous to the University and to the government.

12. For further information, please refer to:

The BAC Chairman/BAC Secretariat Head  
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**MARLYN D. BITON**  
Chairman, Bids and Awards Committee

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