



University of Southeastern Philippines
Bids and Awards Committee

**RESOLUTION DECLARING 1ST FAILURE OF BIDDING OF THE NEGOTIATED
PROCUREMENT AFTER TWO FAILED BIDDINGS
FOR THE PROCUREMENT OF SERVICES FOR THE DIGITIZATION OF STUDENT
RECORDS OF THE OFFICE OF THE UNIVERSITY REGISTRAR (RECORD SCANNING)**

RESOLUTION NO. 2020-002

WHEREAS, the University of Southeastern Philippines advertised the Invitation to Bid for the **Procurement of Services for the Digitization of Student Records of the Office of the University Registrar (Record Scanning), USEP Obrero Campus, Davao City** with a budget allocation of **One Million Pesos (Php 1,000,000.00)**, and posted the same in PhilGePS on September 9 to 16, 2019 and in conspicuous places like USEP Main Gate Bulletin Board on the same period;

WHEREAS, in response to the aforementioned postings and advertisement, there were two (2) prospective bidders, namely: Unicenter Communication and NEXTGEN who attended the Pre-Bid Conference last 18 September 2019;

WHEREAS, on the scheduled Submission and Opening of Bids last 02 October 2019, only two (2) bidders tendered their Bids, namely: Unicenter Communication and NEXTGEN;

WHEREAS, during the said scheduled Submission and Opening of Bids, the bid submitted by the Unicenter Communication was declared by the Bids and Awards Committee (BAC) as "Passed" subject for further evaluation of their Eligibility, Technical, and Financial Documents, while the bid of NEXTGEN was declared by the BAC as non-complying;

WHEREAS, on 09 October 2019, upon evaluation and validation of the bids, the BAC declared the bid of Unicenter Communication as the Lowest Bid (LCB) and furnished and received by the bidder on the declaration of the LCB;

WHEREAS, on instruction from the BAC to proceed with the Post-Qualification of the bid submitted by the Unicenter Communication, the BAC Technical Working Group (BAC-TWG) convened and conducted their Post-Qualification and presented their findings and recommendations and upon deliberation by the BAC, the bid submitted by the Unicenter Communication was declared "Non-responsive" and on 21 October 2019, a Notice of Post-Disqualification was issued to Unicenter Communication sent thru email;

WHEREAS, on the consideration of the procedure set forth by 2016 Revised IRR of RA 9184, the exhaustion of filing a Request for Reconsideration within three (3) calendar days has already lapsed resulting to a failure of bidding pursuant to section 35.1 (b) IRR of RA 9184 and further recommend for rebidding;

WHEREAS, the BAC posted the Invitation to Bid for rebidding of the said project; the Invitation to bid was advertised and posted continuously for seven (7) calendar days from November 11 to 18, 2019, at the PhilGEPS and USEP website;

WHEREAS, during the deadline for submission of bid on 04 December 2019, there was no bidder that bought bidding documents; hence, the BAC declared a **second failure of bidding** citing section 35.1 (a) of IRR of RA 9184;

WHEREAS, Section 35.5 of the 2016 Revised IRR of RA 9184 provides “that should there occur a second failure of bidding, the Procuring Entity may resort to Negotiated Procurement, as provided for in Section 53.1 of the same IRR”;

WHEREAS, the BAC posted the Request for Quotation (RFQ) at the PhilGeps and USEP website for the Negotiated Procurement after two failed biddings on 01 March 2020;

WHEREAS, on 01 April 2020, the BAC scheduled for Negotiation Conference and deadline for submission of proposals, no bid was received by the BAC resulting to failure of the 1st Negotiated Procurement;

WHEREAS, on 05 June 2020, the BAC convened via Google Meet and deliberated whether to re-post the Invitation of bid for the 2nd time of the Negotiated Procurement;

WHEREAS, the end-user for the said project suggested to realign the funds to hire Job Order (JO) services to do record scanning for the digitization of students records of the Office of the University Registrar;

NOW, THEREFORE, in view of the above premises, and due to the absence of interested bidders for the 1st Negotiated Procurement, we, the **Members of the Bids and Awards Committee**, hereby **RESOLVED** to recommend to the Head of the Procuring Entity (HOPE) to declare failure of the 1st Negotiated Procurement;

RESOLVED, at the University of Southeastern Philippines, Obrero, Davao City, this _____ day of June, 2020.

REYNILO D. GARCIA
BAC Chairperson

REYNALDO M. NOGODULA
BAC Vice Member

JOSE ALTHER M. RIVERA
BAC Member

RIOLIZA B. MOLINA
BAC Member

DANILO G. GALARION
BAC Member

RHINNA M. SAAN
BAC Alternate Member

NIMFA V. MANISCAN
BAC Alternate Member

to 17, 2018, August 16 to 24, 2018

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