



**PURCHASE ORDER**  
 Republic of the Philippines  
**UNIVERSITY OF SOUTHEASTERN PHILIPPINES**  
 Obrero Campus, Bo, Obrero, Davao City

Supplier: **PRINCE EDUCATIONAL SUPPLY**  
 Address: **132 Bolton St., Davao City**  
 TIN: **178-130-560-006 VAT**

P.O. No.: **2020-10-0307**  
 Date: **OCTOBER 28, 2020**  
 Mode of Procurement: **Shopping**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **17-11-20 Supply and Management Unit**  
 Date of Delivery: **17-11-20**

Stock/ Property No.	Unit	Description	Delivery Term : 25 days		Payment Term : 15 days	
			Quantity	Unit Cost	Quantity	Amount
5	piece	CLOTH HAND TOWEL	12	25.00	✓	300.00
10	piece	DISHWASHING SPONGE, with scouring pad	23	29.50	✓	678.50
13	bottle	GLASS CLEANER, 650ml	20	139.75	✓	2,795.00
15	can	INSECTICIDE, aerosol type, net content: 600ml min	84	348.50	✓	29,274.00
16	bottle	LIQUID HAND SOAP 500 ml	24	119.50	✓	2,868.00
17	bottle	LIQUID HAND SOAP, Anti-bacterial, 1 liter,	18	139.75	✓	2,515.50
18	gal	MURIATIC ACID, 500ml	4	25.00	✓	100.00
19	pack	SCOURING PAD, made of synthetic nylon, 140 x 220mm	5	59.50	✓	297.50
20	box	TOILET DEODORANT CAKE, 3 pcs/box	3	75.00	✓	225.00
22	piece	TRASH BIN, w/ swing cover	12	195.00	✓	2,340.00
23	roll	TRASHBAG, GPP specs, black, 10 pcs per roll/pack ***Nothing Follows***	212	58.50	✓	12,402.00
		<b>RC: 101</b>				
		<b>PR# 9270-01-2135</b>				
		<b>DIO: 9/21/2020</b>				
		Fund 101 - Consolidated				



Total Amount ..... **53,795.50**  
 less tax 1% ✓ **480.32**  
 less tax 5% ✓ **2,401.59**  
**50,913.59**

**FIFTY THOUSAND NINE HUNDRED THIRTEEN PESOS & 59/100 ONLY.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*Almira B. Magales*  
 Signature over Printed Name of Supplier

Date **11-19-20**

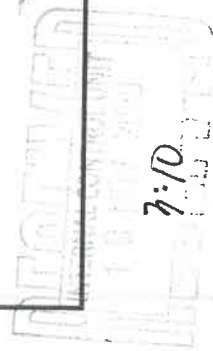
Very truly yours,

*MA. LUISA B. FAUNILLAN*  
 Vice President for Administration

Fund Cluster: **01 - RAF**  
 Funds Available:

*ROLANDO P. ENRIQUEZ*  
 Director, Finance Division

ORS/BURS No.: **02/11/10/2020-1115**  
 Date of the ORS/BURS: **11/10/2020**  
 Amount: **53,795.50**





**PURCHASE ORDER**  
 Republic of the Philippines  
**UNIVERSITY OF SOUTHEASTERN PHILIPPINES**  
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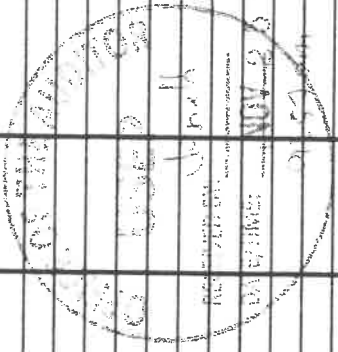
Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **12-11-20 Supply and Management Unit**  
 Date of Delivery:

Delivery Term: **25 days**  
 Payment Term: **15 days**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
5	piece	CLOTH HAND TOWEL	12	25.00	300.00
10	piece	DISHWASHING SPONGE, with scouring pad	23	29.50	678.50
13	bottle	GLASS CLEANER, 650ml	20	139.75	2,795.00
15	can	INSECTICIDE, aerosol type, net content: 600ml min	84	348.50	29,274.00
16	bottle	LIQUID HAND SOAP 500 ml	24	119.50	2,868.00
17	bottle	LIQUID HAND SOAP, Anti-bacterial, 1 liter,	18	139.75	2,515.50
18	gal	MURIATIC ACID, 500ml	4	25.00	100.00
19	pack	SCOURING PAD, made of synthetic nylon, 140 x 220mm	5	59.50	297.50
20	box	TOILET DEODORANT CAKE, 3 pcs/box	3	75.00	225.00
22	pieces	TRASH BIN, w/ swing cover	12	195.00	2,340.00
23	roll	TRASHBAG, GPP specs, black, 10 pcs per roll/pack	212	58.50	12,402.00
		***Nothing Follows***			
		101: 10			
		104: 5026-01-2135			
		119: 912/1000			
		Fund 101 - Consolidated			



Total Amount ..... **53,795.50**  
 less tax 1% **480.32**  
 less tax 5% **2,401.59**  
**50,913.59**

**FIFTY THOUSAND NINE HUNDRED THIRTEEN PESOS & 59/100 ONLY.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*Almira Gonzales*  
 Signature over Printed Name of Supplier

Date **11-19-20**

Very truly yours,

*M.L.L.*  
**MA. LUISA B. FAUNILLAN**  
 Vice President for Administration

Fund Cluster: **01 - RAF**  
 Funds Available:

*Rolando Enriquez*  
**ROLANDO F. ENRIQUEZ**  
 Director, Finance Division

ORS/BURS No.: **02/10/10/2020-11195**  
 Date of the ORS/BURS: **11/10/2020**  
 Amount: **53,795.50**

7:10

Republic of the Philippines  
 University of South Eastern Philippines  
 Obrero Campus, Bo. Obrero, Davao City  
**ABSTRACT OF BIDS AND AWARDS**  
 Opened at Usep Hostel at 2:30pm on OCTOBER 9, 2020  
 P.R #: 2020-09-2135 Dated: SEPTEMBER 21, 2020

2020-11-0304

Item No.	Qty.	Unit	PARTICULARS	Unit Price	Unit Price x Qty	APPROVED BUDGET FOR THE CONTRACT	Unit Price	Unit Price x Qty	GH OFFICE DEPOT	Unit Price	Unit Price x Qty	PRINCE EDUCATIONAL SUPPLY	Unit Price	Unit Price x Qty	V S TAY INCORPORATED	REMARKS			
1	800	bottle	ALCOHOL, Isopropyl, 68%-70%, scented, 500ml (-5ml)	135.00	108,000.00	108,000.00	92.10	73,680.00	✓	107.50	86,000.00	X	118.00	94,400.00	X				
2	23	piece	BROOM, soft (tamb)	100.00	2,300.00	89.00	2,047.00	X	85.00	1,955.00	X	80.00	1,840.00	✓	500ml				
3	52	bottle	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	160.00	8,320.00	242.80	12,625.60	X	189.50	9,854.00	X	135.00	7,020.00	✓					
4	45	can	CLEANSER, SCOURING POWDER, 350g min./can	50.00	2,250.00	37.40	1,683.00	X	41.95	1,887.75	X	37.00	1,665.00	✓					
5	12	piece	CLOTH HAND TOWEL	50.00	600.00	25.80	309.60	X	25.00	300.00	✓	118.00	1,416.00	X					
6	66	pack	DETERGENT POWDER, antibacterial, 1kg	85.00	5,610.00	98.90	6,527.40	X	128.50	8,481.00	X	140.00	9,240.00	X	More than ABC				
7	52	bottle	DISHWASHING LIQUID, 500ml	80.00	4,160.00	53.60	2,787.20	✓	85.00	4,420.00	X	136.00	7,072.00	X	900ml Yen-yen				
8	70	bottle	DISHWASHING LIQUID, 750ml	90.00	6,300.00	53.60	3,752.00	✓	138.50	9,695.00	X	280.00	19,600.00	X	900ml Yen-yen				
9	19	bottle	DISHWASHING LIQUID, 1 liter, with antibac lemon scent	100.00	1,900.00	53.60	1,018.40	✓	138.50	2,631.50	X	69.00	1,311.00	X	900ml Yen-yen				
10	23	piece	DISHWASHING SPONGE, with scouring pad	100.00	2,300.00	40.10	922.30	X	29.50	678.50	✓	47.00	1,081.00	X					
11	7	gal	FABRIC CONDITIONER 1 gallon	195.00	1,365.00	No Stock	0.00	X	420.00	2,940.00	X	850.00	5,950.00	X	More than ABC				
12	2	piece	FOOTRUG, Cotton	90.00	180.00	45.60	91.20	✓	59.50	119.00	X	48.00	96.00	X					
13	20	bottle	GLASS CLEANER, 650ml	195.00	3,900.00	131.10	2,622.00	✓	139.75	2,795.00	✓	169.00	3,380.00	X					
14	8	bottle	HAND SANITIZER, 500 ml	440.00	3,520.00	197.50	1,580.00	X	195.00	1,560.00	✓	160.00	1,280.00	✓					
15	84	can	INSECTICIDE, aerosol type, net content: 600ml min	395.00	33,180.00	364.90	30,651.60	X	348.50	29,274.00	✓	415.00	34,860.00	X					
16	24	bottle	LIQUID HAND SOAP 500 ml	140.00	3,360.00	168.70	4,048.80	X	119.50	2,868.00	✓	130.00	3,120.00	X					
17	18	bottle	LIQUID HAND SOAP, Anti-bacterial, 1 liter,	160.00	2,700.00	168.70	3,036.60	X	189.75	2,515.50	✓	160.00	2,700.00	X					
18	4	gal	MURIATIC ACID, 500ml	85.00	340.00	67.00	268.00	X	25.00	100.00	✓	95.00	380.00	X					
19	5	pack	SCOURING PAD, made of synthetic nylon, 140 x 220mm	140.00	700.00	627.60	3,138.00	X	59.50	297.50	✓	120.00	600.00	X					
20	3	box	TOILET DEODORANT CAKE, 3 pcs/box	90.00	270.00	88.10	249.30	X	75.00	225.00	✓	171.00	513.00	X	27.70 per piece				
21	455	pack	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12 rolls/ pack	115.00	52,325.00	143.70	65,383.50	X	113.40	51,597.00	X	105.00	47,775.00	✓					
22	12	piece	TRASH BIN, w/ swing cover	255.00	3,060.00	261.40	3,136.80	X	195.00	2,340.00	✓	255.00	2,820.00	X					
23	212	roll	TRASHBAG, GPP specs, black, 10 pcs per roll/pack	85.00	18,020.00	No Stock	0.00	X	58.50	12,402.00	✓	84.00	17,808.00	X					
24	15	roll	TRASHBAG, plastic, 50 pcs/roll, medium, yellow	62.00	930.00	No Stock	0.00	RB	342.50	5,137.50	RB	None	0.00	0.00	More than ABC				
25	8	pack	TRASHBAG, plastic, gssesed type, black, 10 pcs/roll	85.00	680.00	No Stock	0.00	X	88.50	708.00	X	84.00	672.00	✓					
26	15	roll	TRASHBAG, plastic, transparent, 10 pcs/roll (Large)(940mmx1016mm)	75.00	1,125.00	No Stock	0.00	RB	119.50	1,792.50	RB	105.00	1,575.00	RB	More than ABC				
				TOTAL AMOUNT				267,395.00				53,795.50				60,252.00			
				Awaraded to:				GH OFFICE DEPOT				Awaraded to:				V S TAY INCORPORATED			
				Awaraded to:				PRINCE EDUCATIONAL SUPPLY				Awaraded to:				REBID ITEMS			
				Awaraded to:				Amount:				Amount:				Amount:			
				1,789,912				2,344,142.1 & 25				6,11,24 & 26							
				Item Nos.				Item Nos.				Item Nos.				Item Nos.			

Prepared by:

JOSE MARI T. LAMAYO  
 Procurement Unit Clerk

Noted By:

NORA R. DE LA VINA  
 Procurement Unit Head

We hereby certify that we have opened the bids and certify the same to be authentic, true and correct. We resolved to recommend the award of the items mentioned above to VS TAY INCORPORATED, PRINCE EDUCATIONAL SUPPLY and GH OFFICE DEPOT, which has been found the lowest calculated and responsive bid.

RHINNA M. SAAN  
 N/A  
 Alternate Bac-Member

NIMFA V. MANISCAN  
 Alternate Bac-Member

DANILLO G. GALARION  
 N/A  
 Bac-Member

RIOLIZA B. MOLINA  
 Bac-Member

JOSE ALMER M. RIVERA  
 Bac-Member

REYNALDO M. NOCODULA  
 BAC Vice-Chairman

REYNILLO D. GARCIA  
 N/A  
 BAC Chairman



**University of Southeastern Philippines**  
*Bids and Awards Committee*

**CERTIFICATION**

This is to certify that the Request for Quotation (RFQ) for the *Procurement of Janitorial Supplies for 2nd & 3rd Quarter CY 2020, at USEP Obrero Campus, Davao City* with an Approved Budget for the Contract Two Hundred Sixty Seven Thousand Three Hundred Ninety Five Pesos (Php. 267,395.00) was posted in the following conspicuous place in the University.

- Bulletin board near the main gate
- Bulletin board at the Trade Crafts Training & Production Building.

The said RFQ was posted in the mentioned conspicuous places and PhilGEPS website starting **September 23-25, 2020**.

Issued on September 28, 2020 at USEP, Obrero, Davao City.

**OLIVIA D. ESTREMOS**  
BAC Secretariat Head

**WE BUILD DREAMS WITHOUT LIMITS**  
Address: University of Southeastern Philippines  
Trigo St., Do, Obrero, Davao City  
Philippines 8000

Telephone: (082) 227-6192 local 309  
Website: [www.usep.edu.ph](http://www.usep.edu.ph)  
E-mail: [bac@usep.edu.ph](mailto:bac@usep.edu.ph)

