



PURCHASE ORDER

Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
 Obrero Campus, Bo, Obrero, Davao City

PC: 101 EXTENSION DIVISION CO
 PR# 200-06-2015
 DTG: 6/23/2020

Supplier: **COLUMBIA COMPUTER CENTER-DAVAO, INC.**
 Address: 004 J. PALMA GIL ST., DAVAO CITY
 TIN : 005-168-902-000

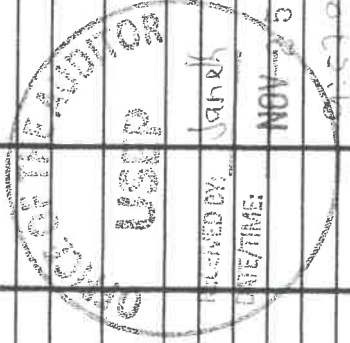
P.O. No.: 2020-11-0318
 Date: November 04, 2020
 Mode of Procurement: Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Supply Office**
 Date of Delivery : _____
 Delivery Term : 60 days
 Payment Term : 15 days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Photocopier with printer and scanner Printer Type: Business Inkjet RIPS Printer (Print, Scan, Copy, ADF and Maximum Resolution : 4800x1200 dpi Copy Paper Size Flatbed: Letter, A4, B5, A5, A6, B6, LTR Mem, 16:9, 10X15cm, #10 DL, C4, C6 Paper Size: 8.5x13", Legal, Letter, A4, Executive, B5, US, A6, B6, 5x7", 16:9 slot, 4x6", Envelope : 10#, DL, C6, C4 Max. Paper Size(Rear Tray) : 215.9x6,000mm (8.5 x 236 2") Print Speed ISO A1 Simplex : 24/24 ipm Print Speed ISO A1 Duplex : 15/15 ipm Copy Speed ISO A4 Simplex : 22/22 ipm Automatic 2 sided Printing - up to A4 Automatic 2 sided Printing - up to A4 Scanner Type : Flatbed colour image scanner, ADF Function ADF Capacity : 50 Pages MaxScan Area: 216x297mm (8.5 x 11 7") Optical Resolution : 1200 x 2400 dpi Scan Speed : Monochrome 200 dpi : 5.sec/30ppm/60ipm Colour 200 dpi 5 Consumables : Ink Pack Individual (Black, Cyan, Magenta, Yellow) Maintenance Box USB : USB 2.0 Network: Ethernet, Wi-Fi, Wi-Fi Direct *****nothing follows*****	11	53,485.00	588,335.00



Total Amount 588,335.00
 less tax 1% / 5,252.99 /
 less tax 5% / 26,264.96 / 31,517.95
Five Hundred Fifty Six Thousand Eight Hundred Seventeen pesos and 5/100 only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
 Signature over Printed Name of Supplier
 Date: 11/14/20

Very truly yours,

[Signature]
 MA. LUISA B. FAUNILLAN
 Vice President for Administration

Fund Cluster: 01-RAF
 Funds Available: *[Signature]*
 ROLANDO B. ENRIQUEZ
 Director Finance Division
 Date: 11/14/20

ORS/BURS No.: 02101010200-1115
 Date of the ORS/BURS: 11/19/2020
 Amount: 588,335.00

ABSTRACT OF BIDS AND AWARDS

Opened at BAC Office, at 2:00 P.M. on October 28, 2020

PR # USER 2020-06-2015 / Date: June 23, 2020

2020-11-0303

Item No.	Qty.	Unit	PARTICULARS	UNIT COST	ABC	PHILCOPY CORP.		COLUMBIA COM. CENTER		GAKKEN PHIL. INC.		REMARKS
						Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1	11	unit	Photocopier with printer and scanner	55,000.00		44,280.00	53485.00	57777.77	635,555.47		X	
			Printer Type: Business Intel HP8 Printer(Print,Scan,Copy and ADF)									
			Maximum Resolution: 480x1200 dpi									
			Copy Paper Size: Flush-Cut, 24, B3, A5, A6, 16K, 12X14mm, 16.9									
			Paper Size: 8.5x11.7, Legal, Letter, A4, Executive, B5, L7.5x11.69, SDE, A709, Envelope									
			Auto Paper Sheet/Sheet Tray: 215, 96x, 608mm (8.5 x 23.6 3")									
			Printed ISO A4 Samples: 24/24 ipm, Print Speed ISO A4 Duplex: 13/13 ipm									
			Copy Speed ISO A4 Simplex: 22/22 ipm, Automatic 2 sided printing up to A4									
			Scanner Type: Flatbed colour scanner, ADF Function, ADF Capacity: 50 Pages									
			Scan Area: 216x297mm (8.5x11.7"), Optical Resolution: 1200x2400 dpi									
			Grand Total			487,080.00	588,335.00	635,555.47			X	
Item Nos.			Sub-total			487,080.00	588,335.00	635,555.47			X	
Item Nos.			Awarded to									
Item Nos.			Sub-total									
Item Nos.			Awarded to									
			Sub-total									
			Awarded to									

Prepared by:

TERESITA MODESTO
Administrative Aide VI

EULALIO PATAYON
Extension Director

MS. RIOLZA B. MOLINA
BAC Member

DR. JOSE ALTHEA M. RIVERA
BAC Member

MS. RHINNA M. SAAN
BAC Alternate Member

MS. NIMFA V. MANISCAN
BAC Alternate Member

DR. REYNALDO M. NODOVA
BAC Vice Chairman

DR. REYNILLO S. GARCIA
BAC Chairman

We hereby certify that we have opened the bids and certify the same to be authentic, true and correct. We resolved to recommend the award of the items mentioned above to **COLUMBIA COMPUTER CENTER** which has been found the lowest calculated and responsive bid.



University of Southeastern Philippines
Bids and Awards Committee

CERTIFICATION

This is to certify that the Request for Quotation (RFQ) for the *Procurement of Photocopier Units, at USEP Obrero Campus, Davao City* with an Approved Budget for the Contract **Six Hundred Five Thousand Pesos (Php. 605,000.00)** was posted in the following conspicuous place in the University.

- Bulletin board near the main gate
- Bulletin board at the Trade Crafts Training & Production Building.

The said RFQ was posted in the mentioned conspicuous places and PhilGEPS website starting **October 20-22, 2020**.

Issued on October 23, 2020 at USEP, Obrero, Davao City.

OLIVIA D. ESTREMOS
BAC Secretariat Head

WE BUILD DREAMS WITHOUT LIMITS
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