



University of Southeastern Philippines
Bids and Awards Committee

Minutes for the Opening of Bid

Project: Procurement of Netbook Units

Contract No. 2020-02/Goods

August 07, 2020 at 2:15 PM

Venue: University Hostel, Dining Hall

Obrero Campus, Davao City

ABC: PhP. 9,000,000.00

Present:

Bids and Award Committee:

Dr. Reynilo D. Garcia (via google meet)	- Chairperson
Dr. Reynaldo M. Nogodula (physically present)	- Vice Chairperson
Dr. Jose Alther M. Rivera (physically present)	- BAC Member
Asso. Prof. Rioliza B. Molina (via google meet)	- BAC Member
Dr. Danilo G. Galarion (via google meet)	- BAC Member
Ms. Rhinna M. Saan (via google meet)	- Alternate Member

BAC Secretariat:

Ms. Olivia D. Estremos (physically present)	- BAC Secretariat Head
Ms. Melanie C. Pagkaliwagan (via google meet)	- BAC Secretariat
Ms. Mary Aprilly P. Cimafranca (physically present)	- BAC Secretariat
Mr. Alfred B. Torre (physically present)	- BAC Staff
Mr. Teodorico C. Tinaco Jr. (physically present)	- BAC Staff
Ms. Jolina C. Mantiles (physically present)	- BAC Staff

TWG:

Engr. Ariel Pabilona (via google meet)	- TWG ICT/IT Equipment
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Bidder:

Ms. Richelle Joy V. Cheng (physically present)	- Masangkay Com. Center
Ms. Mylene N. Cabulao (physically present)	- Columbia Com. Center

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A. Proceedings:

Upon declaration of a quorum, the BAC Chair Dr. Nogodula called the meeting to order with five (5) BAC members attended during the opening of bid in which two (2) are physically present & four (4) were link via google meet at 2:30 o'clock in the afternoon. He also acknowledged the presence BAC Secretariat Members, TWG and the Bidders. The BAC Vice Chair Dr. Nogodula noted that he will be the one to preside for the Opening of Bid since the BAC Chair Dr. Garcia is only present through Google Meet.

B. Business Matters:

The Vice Chair emphasized the procedure in determining the prospective bidder's eligibility. He said that the BAC shall use the non-discretionary "pass/fail" criteria, as stated in the IAEB and the ITB. Any missing document that is required in the bid shall be a ground for disqualification (IRR-A Section 23.2).

The Chair emphasized that a prospective bidder is eligible to bid for the procurement of goods if it complies with the eligibility requirements prescribed for the competitive bidding and should be within the period stated in the invitation to bid. The bidders are required to observe the highest standard of ethics during the procurement and execution of contract.

The Chair declared the opening of the eligibility documents of the bidders. There were two bidders, Masangkay Computer Center and Columbia Computer Center, participated in the bidding. The opening of bid started from Columbia Computer Center. Followed by the Masangkay Computer Center. The results of the bid, to wit:

Requirements	Bidder	
	MASANGKAY	COLUMBIA
Eligibility Documents		
Class "A" Legal Documents		
1. Certificate of PhilGEPS Registration (Platinum)	✓ August 07, 2020	✓ June 10, 2021
SEC/DTI registration certificate	✓ DTI Registration 04528373	✓ SEC Registration D199701270
Valid and current Mayor's permit or equivalent document for exclusive zones or areas	✓ December 31, 2020	✓ December 31, 2019

Valid and Current Tax Clearance Certificate (CY 2016) stating that the bidder has no listed tax liability, issued by the Collection enforcement Division (CED), BIR Main Office.	✓ January 08, 2021	✓ February 10, 2021
Class “A” Technical Documents		
Statement of all on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.	✓ 4 Government Ongoing Contracts	✓ 1 Private Finished Contract & 1 Government Ongoing Contract
Statement of Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of this IRR, within 2015-2018	✓ City Government of Pasig (March 25, 2019) PhP. 43,845,888.00	✓ City Government of Davao (August 12, 2015) PhP. 42,282,000.00
Class “A” Financial Documents		
Audited financial statements, stamped "received" by the BIR or its duly accredited and authorized institutions for the preceding calendar year which should not be earlier than two (2) years from date of submission, showing, among others the total and current assets and liabilities.	✓	✓
Computation of Net Financial Contracting Capacity (NFCC)/CLC	✓ PhP. 2,744,566,062.90	✓ PhP. 516,013,415.00

Class “B” Technical Document		
Required Bid Security or Bid Securing Declaration	✓ Bid Securing	✓ Bid Securing
Technical Specifications	✓	✓
Omnibus Sworn Statement	✓ 1-9	✓ 1-9
Financial Component		
Duly Signed Bid Prices in prescribed bid form	✓	✓
Additional Requirements (for post qualification)		
Latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (EFPS) as of 4 th Quarter of CY 2016	✓	✓
Remarks	Complying	Complying
Amount of Bid as Read	PhP. 8,999,999.00	Php. 8,900,000.00

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98 **C. Comments and Suggestions**

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100 The presider informed the body that although the BAC had already deliberated the bidding
101 documents for technical and financial components, the same will still pass through the post
102 qualification evaluation by the University Technical Working Group (TWG) and End User for
103 further assessment.

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105 **D. Adjournment:**

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107 With no further instructions from the BAC and clarifications from the body, the opening of bid
108 was adjourned at 3:30 in the afternoon.

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111 **Prepared by:**

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114 **OLIVIA D. ESTREMOS**

115 BAC Secretariat Head

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118 **Approved by:**

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121 **REYNILDO D. GARCIA**

122 Chairman, BAC/Goods

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