



University of Southeastern Philippines  
*Office of the President*

**NOTICE TO PROCEED**

February 09, 2021

**MS. MARILYN M. BAUTISTA**

General Manager

**BELVIEW CO., INC.**

98A Don Jose St., Sta Mesa Heights, Barangay Siena, Quezon City

Email: [belviewcompany@gmail.com](mailto:belviewcompany@gmail.com)

Dear **Ms. Bautista:**

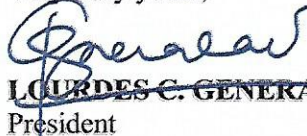
The Contract of Agreement of the project: **Procurement of Various Titles of Books for ULRC of USEP, Obrero Campus, Davao City** with contract ID No. 2020-13/Goods, entered between your Company and the University of Southeastern Philippines, USEP Davao City, having been duly approved and notarized is now ready for implementation.

In view thereof, you are hereby advised to undertake the above project five (5) days after receipt of this Notice.

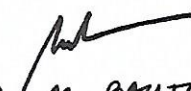
It is understood and expected, that your Company shall fully abide with the provisions stipulated in the Contract.

Please acknowledge by signing above your printed name and by indicating the time and date you received this Notice.

Very truly yours,

  
**LOURDES C. GENERALAO**  
President

Received by:

  
MARILYN M. BAUTISTA  
(Signature over printed name)

Date : 02/10/21 1:09 pm

Cc: BAC Chair

**WE BUILD DREAMS WITHOUT LIMITS**

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Iñigo St., Bo. Obrero, Davao City  
Philippines 8000

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