



University of Southeastern Philippines
BIDS AND AWARDS COMMITTEE (BAC)

October 24, 2018

NTP No. 2018-27/Goods

NOTICE TO PROCEED

MS. MATILDE S. SERIDA

President

Magazine Zone, Inc.

Blk. 1 Lot 20 City Homes Subdivision,
Camarin, Caloocan City

Dear Ms. Serida:

The Contract of Agreement of the project: *Procurement of various titles of Print Journals*, entered between your company and the University of Southeastern Philippines, Obrero Campus, Davao City, having been duly approved and notarized is now ready for implementation.

In view thereof, you are hereby advised to undertake the above project five (5) days after the receipt.

It is understood and expected, that your company shall fully abide with the provisions stipulated in the Contract.

Please acknowledge by signing above your printed name and by indicating the time and date you receive this notice.

Truly Yours,


LOURDES C. GENERALAO

SUC President IV 

Received by:


MATILDE S. SERIDA
Business Manager

(Signature over printed name)

Date

: 12/10/2018

Cc: BAC Chair

BAC Secretariat