


Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
 Obrero Campus, Bo. Obrero Davao City
 Planning, Quality Assurance, and Resource Management (PQuARM)
Request for Quotation

PR #: 2019-08-0744
 Date: 06 August 2019

Company Name : _____
 Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

DR. HEYNILO D. GARCIA
 BAC Chairman


- Note :**
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EP8 Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL AMOUNT
1	Piece	Toner Cartridge for C3376, black	1		
2	Piece	Toner Cartridge for C3376, cyan	1		
3	Piece	Toner Cartridge for C3376, magenta	1		
4	Piece	Toner Cartridge for C3376, yellow	1		
5	Piece	Feeder Roll unit, for D110 machine	4		
6	Piece	Drum In Filter, for D110 machine	1		
7	Piece	Suction Ozone Filter, for D110 machine	1		
8	Piece	Belt Cleaning Blade, for D110 machine	1		
9	Piece	Belt Cleaning Brush, for D110 machine	1		
10	Piece	Bias Transfer Roll, for D110 machine	1		
11	Piece	MSI Retard Roll, for D110 machine	1		
12	Piece	MSI Feed Roll, for D110 machine	1		
13	Piece	MSI Nudger Roll, for D110 machine	1		
		xxxxxxxxxx nothing follows xxxxxxxxxxxx			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: _____

 Authorized Canvasser

Printed Name / Signature _____
 Tel. No. / Cellphone No. _____
 TIN No. of Establishment _____
 Date _____