Republic of the philippines
University of Southeastern Philippines
Office of the President

Request for Quotation

PR# 2019 - 09 - 0925
Date: 3 Sept 19

Company Name : _____
Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

Dr. Reynito D. Garcia
BAC Chair

Note :
1. All entries must be typewritten.
2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [x] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	Bid Price	
				UNIT PRICE	TOTAL AMOUNT
1	pc	Laptop: 13 inches Ultrabook with at least 1.60Ghz and 8GB RAM, WIFI 802.11 a/g/n, With Connectivity inclusion, HDMI\USB 2.0/3.0, Bluetooth, Camera, Speakers, Pre-installed Licensed Operating System, Battery can withstand up to 14 hours run-time, 8GB RAM and memory speed of 2133 MHz, SSD 512GB Storage with Optical Drive, License professional OS	1		
2	pc	Desktop Computer: 18.5 LED Monitor, Processor Speed: 7th Generation, Chipset: GTX980 4GBGDDR5, With DVD -Writer, 16GB RAM and DDR4 memory type, 1TB HDD Storage, WIFI IEEE802.11 b/g/n Ready, With USB Port, Keyboard/Mouse/USB Speaker, AVR 500watts, Pre-installed Licensed Operating System	1		
3	pc	Printer: Battery life: 500 pages per charge | Dimensions: 15 x 7.8 x 3.6-inches | Weight: 6.3lbs | Print resolution: 4800 x 1200 | Paper capacity: 50 sheets | Scan and copy: Yes | Connectivity: USB, WIFI and Bluetooth	1		
		xxx nothing follows xxx			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By:

_____
Authorized Canvasser

_____
Printed Name / Signature

_____
Tel. No. / Cellphone No.

_____
TIN No. of Establishment

_____
Date

Form No.	:FM-USeP-PUR-05
Issue Status	:01
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