



Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
 Obrera Campus, Obrera Davao City
 Office of the University Registrar
Request for Quotation

PR # 2019-09-0120
 Date: 06 SEPT. 19

Company Name : _____
 Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith


 REYNILDO GARCIA
 BAC Chairman

- Note :
- All entries must be typewritten.
 - Delivery Period within _____ calendar days upon receipt of Purchase Order.
 - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 - Price validity shall be a period of 30 calendar days.
 - G-EPSS Registration Certificate shall be attached upon submission of the Quotation.
 - Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 - Mode of delivery: [] Pick-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	Bid Price	
				Unit Price	Total Cost
1	pcs	ID LANYARD, with jelly case and sublimation printed ===== nothing follows =====	3000		

NOTE:
 (a) Please see attached photo for your reference
 (b) Please send sample to the office concerned

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Commissed By: _____
 Authorized Carverser
 Printed Name / Signature
 Tel. No. / Cellphone No.
 TIN No. of Establishment

Form No. : FM-USep-PUR-05
 Issue Status : 01
 Revision No. : 00
 Date Effective : 10 October 2016
 Approved by : President

Date