



Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
 Obrero Campus, Bo. Obrero Davao City

OFFICE OF STUDENT AFFAIRS AND SERVICES
 Request for Quotation

Date: 23 Sept 17
 P.R. No. : 2017-010

Company Name : _____
 Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith


REYNILO G. GARCIA
 BAC, Chairman

- Note : 1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: () pick-up (schedule) () Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL PRICE
	unit	Office table **nothing follows**	6		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: _____
 Authorized Canvasser

Printed Name / Signature _____
 Tel. No. / Cellphone No. _____

TIN No. of Establishment _____
 Date _____