

Republic of the Philippines  
**University of Southeastern Philippines**  
Office of the President

**Request for Quotation**

PR # 2020-10-2212  
Date: 26 OCTOBER 2020

Company Name : \_\_\_\_\_  
Address: \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the exact time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith

**REYNILDO BARCIA**  
BAC Chairperson

05 Nov. 2020

- Notes :**
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_\_\_ calendar days upon receipt of Purchase Order.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [ ] Pick-up (Schedule) [ x ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	Bid Price	
				UNIT PRICE	TOTAL AMOUNT
1	Unit	Laptop, Processor Intel Core i5-10th Generation; Integrated Intel CPU; HD Graphics ; Minimum RAM of 8 GB DDR4 SDRAM 2400MHz ; 2xSO-DIMM socket; Storage: HDD+SSD/eMMC; HDD 1TB + 250 SSD ; Display size 15.6 Inches, Resolution 16:9 LED Anti-Glare Panel, NTSC; Connectivity: HDMI, USB 3.0+2.0 USB3.0, Bluetooth, Card Reader, Camera, USB Type-C; OS Software: Windows 10, Anti Virus <small>*****Nothing Follows*****</small>	1		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: \_\_\_\_\_  
Printed Name / Signature  
Tel. No. / Cellphone No.  
Authorized Canvasser  
TIN No. of Establishment