

Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
 Obrero Campus, Bo. Obrero Davao City
PROCUREMENT UNIT
Request for Quotation

PR NO.: 2020-11-2263
 DATE: November 26, 2020

Company Name : _____
 Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelopes attached herewith


REYNILO B. GARCIA
 BAC Chairman

27 Nov. 2020

- Note : 1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Plot-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	cart	toner, kyocera EMLP (M-2535dn)	1		
2	unit	toner for kyocera TK-6113 black	4		
3	set	kyocera maintenance kit MK-1147	1		
		NOTHING TO FOLLOW			
GRAND TOTAL					

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: _____
 Authorized Canvasser

Printed Name / Signature
 Tel. No. / Cellphone No.
 TIN No. of Establishment
 Date