



Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero Campus, Bo. Obrero Davao City

Request for Quotation School of Law

PR # 2021-03-134
Date: March 26, 2021

Company Name : _____
Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

DR. REYNILO D. GARCIA
BAC Chairman

30 March 2021

- Note :**
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	Unit	Printer, All-in-One Tank, Color; Print, Scan and Copy up to Legal sized paper	4		
2	Unit	LAPTOP	1		
3	Unit	External Hard Drive	2		
4	Unit	Digital Voice Recorder	3		
5	Unit	LCD/MULTIMEDIA PROJECTOR	1		
6	Unit	Noise Cancelling Headphones, USB Connection type	4		
7	Unit	HDMI Cable, 3-5 meters	1		
8	Unit	VGA cable, 3-5 meters	1		
9	Unit	Mouse, optical USB connection type	2		
10	Unit	Mouse, wireless bluetooth connection type	1		
11	Unit	Keyboard, USB connection type	3		
		***** <i>nothing follows</i> *****			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: _____
Authorized Canvasser

Printed Name / Signature

Tel. No. / Cellphone No.

TIN No. of Establishment

Date