Republic of the philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero Campus, Bo. Obrero Davao City
University Assessment and Guidance Center
REQUEST FOR QUOTATION

P. R. No.: 2021-04-157
Date: 08 April 2021

Company Name : _____
Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

DR. REYNILO D. GARCIA
BAC Chairman

08 April 2021

Note :
1. **All entries must be typewritten.**
2. **Delivery Period within _____ calendar days upon receipt of Purchase Order.**
3. **Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.**
4. **Price validity shall be a period of 30 calendar days.**
5. **G-EPS Registration Certficate shall be attached upon submission of the Quotation.**
6. **Bidders shall submit Original Brochures showing certification of the product being offered (optional).**
7. **Mode of delivery: [ ] Pick-up (Schedule) [x] Door to Door Delivery**

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL AMOUNT
1	unit	**Document Scanner**	2		
		- DR-C225W II			
		- Double-sided reading			
		- WiFi compatible			
2	unit	**Computer Speaker**	1		
		- S 150			
		- 90 Hz-20kHz			
		- 102W (RMS)			
		- 2 speakers			
3	unit	**HDMI Cable**	2		
		- male-male			
4	unit	**Laptop stand**	2		
		**** nothing follows ****			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By:

_____
Authorized Canvasser

_____
Printed Name / Signature

_____
Tel. No. / Cellphone No.

_____
TIN No. of Establishment

_____
Date