



University of Southeastern Philippines
Office of the President

NOTICE TO PROCEED

December 17, 2018

MR. JOSEPH V. ANGELES
Executive Vice President
LBP Service Corporation
12F & 21F Petron Mega Plaza
358 Sen. Gil Puyat Avenue, Makati City

Dear **Mr. Angeles:**

The Contract of Agreement of the project: **Procurement of Janitorial Services of Seventeen (17) Janitors, USEP Obrero Campus, Davao City** with contract ID No. 2018-25/Goods entered between your company and the University of Southeastern Philippines, Obrero Campus, Davao City, having been duly approved and notarized is now ready for implementation.

In view thereof, you are hereby advised to undertake the above project on December 20, 2018.

It is understood and expected, that your company shall fully abide with the provisions stipulated in the Contract.

Please acknowledge by signing above your printed name and by indicating the time and date you received this Notice.

Truly yours,


LOURDES C. GENERALAO

President

Received by:


JOSEPH V. ANGELES
Executive Vice President

Date : 12/20/18

Cc: BAC Chair : _____
BAC Secretariat : _____