

PURCHASE ORDER



Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
 Obrero Campus, Bo, Obrero, Davao City

Supplier : **STARBRIGHT OFFICE DEPOT**

Address : **V.MAPA ST., BRGY. 12-B, Davao City**

TIN : **005-978-639-000**

P.O. No. : **2019-07-0487**

Date : **JUL 23, 2019**

Mode of Procurement : **Shopping**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **USEP Sports and Cultural Center (Gymnasium)**

Date of Delivery : **Aug. 21, 2019**

Delivery Term :

Payment Term :

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	packs	Laminating Sheets, atleast A4/ Letter Size, 100s	2	975.00	1,950.00
	Packs	DETERGENT POWDER, all purpose, 1kg/pack, BRANDED	50	90.00	4,500.00
	pcs	Broom, Stick	10	19.00	190.00
	zopcs	Dust Pan, Big	20	43.40	868.00
	Packs	TRASHBAG, plastic, Black, 37inx40in. - 100pcs/Pack ****Nothing Follows****	30	497.00	14,910.00
			Total Amount	22,418.00	
			less tax 1%	200.16	
			less tax 5%	1,000.80	
					21,217.04

OFFICE OF THE AUDITOR
USEP
 RECEIVED BY: *Jannah*
 DATE/TIME: **AUG 01 2019**
7:24 PM

Twenty One Thousand Two Hundred Seventeen Pesos and 04/100 Only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
 ANDRESA-FER DURAN

Signature over Printed Name of Supplier

7-29-19

Date

Very truly yours, *[Signature]*

MA. LUISA B. FAUNILLAN

Signature over Printed Name of Authorized Vice President for Administration

Designation

Fund Cluster : **06-EXE**

Funds Available :

ORS/BURS No. **02-206441-2019-07-0121**

Date of the ORS/BURS: **7/23/19**

Amount : **21,418.00**

ROLANDO B. ENRIQUEZ

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit *[Signature]*

7/23/19 DOP 0915-010314-030

PURCHASE ORDER



Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
 Obrero Campus, Bo, Obrero, Davao City

Supplier : **STARBRIGHT OFFICE DEPOT**

Address : **V.MAPA ST., BRGY. 12-B, Davao City**

TIN : **005-978-639-000**

P.O. No.: **2017-07-0487**
 Date: **JUL 23, 2017**
 Mode of Procurement : **Shopping**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **USEP Sports and Cultural Center (Gymnasium)**

Date of Delivery : **AUG. 21, 2017**

Delivery Term :
 Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	packs	Laminating Sheets, atleast A4/ Letter Size, 100s	2	975.00	1,950.00
	Packs	DETERGENT POWDER, all purpose, 1kg/pack, BRANDED	50	90.00	4,500.00
	pcs	Broom, Stick	10	19.00	190.00
	zopcs	Dust Pan, Big	20	43.40	868.00
	Packs	TRASHBAG, plastic, Black, 37inx40In. - 100pcs/Pack <small>****Nothing Follows****</small>	30	497.00	14,910.00
<p style="text-align: center;">OFFICE OF THE AUDITOR USEP RECEIVED BY: <i>Janeth</i> DATE/TIME: AUG 07 2017 <i>7:24 PM</i></p>					Total Amount 22,418.00 less tax 1% 200.16 less tax 5% 1,000.80
Twenty One Thousand Two Hundred Seventeen Pesos and 04/100 Only.					21,217.04

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
ANDRESA FER DURAN

Signature over Printed Name of Supplier
7-29-17

Date

Very truly yours, *[Signature]*

MA. LUISA B. FAUNILLAN
 Signature over Printed Name of Authorized
 Vice President for Administration
 Designation

Fund Cluster : **06-EXF**

Funds Available :

ORS/BURS No. **02-206441-2017-07-0121**
 Date of the ORS/BURS: **7/23/17**
 Amount : **27,418.00**

ROLANDO P. ENRIQUEZ

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit
[Signature]

7/23/17 **DOP. 0915-010914-030**