

# PURCHASE ORDER

Republic of the Philippines  
**UNIVERSITY OF SOUTHEASTERN PHILIPPINES**  
 Obrero Campus, B6, Obrero, Davao City



**Supplier:** 1397 Alcantara Catering and Services Inc.  
**Address:** JP Laurel Bajada, Davao City  
**TIN:** 007-899-726-001

**P.O. No.:** 2019-09-0689  
**Date:** 09/17/19 3:01P  
**Mode of Procurement:** Small Value /Shopping  
 Sealed Bids Opened on September 11, 2019 at BAC Office

**Gentlemen:** Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Place of Delivery:** USEP - Knowledge and Technology Transfer Division-TBI

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Food (AM Snacks and Lunch) on September 17, 2019 - TBI AGILab Launching	80	230.00	18,400.00
2	pax	AM snacks for the Startup Weekend Women (Entrepreneurship Bootcamp) on Sept. 21, 2019	80	120.00	9,600.00
3	pax	Lunch for the Startup Weekend Women (Entrepreneurship Bootcamp) on Sept. 21, 2019	80	200.00	16,000.00
4	pax	PM snacks for the Startup Weekend Women (Entrepreneurship Bootcamp) on Sept. 21, 2019	80	120.00	9,600.00
5	pax	Food (AM and PM Snacks and Lunch) on October 3, 2019 for the Kotlin and GIT Training	60	275.00	16,500.00
6	pax	Food (AM and PM Snacks and Lunch) on October 4, 2019 for the Kotlin and GIT Training	60	275.00	16,500.00
			<b>Total Amount</b>	86,600.00	
			less tax 2%	1,732.00	
			less tax 3%	2,598.00	
				<b>82,270.00</b>	

**OFFICE OF THE AUDITOR**  
**USEP**  
 RECEIVED BY: Janeth  
 DATE/TIME: SEP 16 2019 9:05 AM

Eighty Two Thousand Two Hundred Seventy Pesos Only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*[Signature]*  
 Signature over Printed Name of Supplier  
 9-16-19  
 Date

Very truly yours,  
*[Signature]*  
**MA. LUISA B. FAUNILLAN**  
 Signature over Printed Name of Authorized Official  
 Vice President for Administration  
 Designation

**Fund Cluster:** 07-TR  
**Funds Available:**

**ORS/BURS No.:** 08-000000-2019-07-0019  
**Date of the ORS/BURS:** 9-16-19  
**Amount:** ₱ 600.00

**ROLANDO F. ENRIQUEZ**  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit  
*[Signature]*

*[Signature]* 9/16/19  
 080 0162-1019-69