Republic of the philippines
University of Southeastern Philippines
Obrero Campus, Bo. Obrero Davao City
OFFICE OF THE PRESIDENT

Request for Quotation

PR #: 2019-10-1278
Date: ~~28 Oct 19~~

Company Name : _____
Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

DR. REYNILO G. GARCIA
BAC Chairman

Note :
1. All entries must be typewritten.
2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment from date of acceptance by the procuring entity.
4. Price validity shall be for a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL AMOUNT
1	pcs	Printing and Procurement of Presentation Folders	1,000		
		xxx nothing follows xxx			
				TOTAL	

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

_____
Printed Name / Signature

Canvassed By:

_____
Tel. No. / Cellphone No.

_____
Authorized Canvasser

_____
TIN No. of Establishment

_____
Date