Republic of the philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero Campus, Bo. Obrero Davao City
Research Division - CRADLE

Request for Quotation

PR # 2019-11-1996
Date: 11-13-19

Company Name : _____
Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

DR. REYNILO B. GARCIA
BAC Chairman

Note :
1. All entries must be typewritten.
2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL AMOUNT
1	pax	Food & Venue package	25		
		(25 pax X 1000.00/pax per day for 3 days including lunch, AM & PM Snacks, use of Conference room area and AVP equipment set-up and use of amenities) Date: Nov. 25-27, 2019			
		xxxxxx nothing follows xxxxxx			
				TOTAL	

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By:

_____
Authorized Canvasser

_____
Printed Name / Signature

_____
Tel. No. / Cellphone No.

_____
TIN No. of Establishment

_____
Date