



Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
 Obrero Campus, Bo. Obrero Davao City

OFFICE OF STUDENT AFFAIRS AND SERVICES

Request for Quotation

P.R No. 2019-11-1423
 Date: 14 NOV. 19

Company Name : _____
 Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

REYNILLO D. GARCIA
 BAC, Chairman
 21/11/19

- Note :
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: () pick-up (schedule) () Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL PRICE
		UAGC, CAC and OSAS			
		Year end Evaluation, Planning, Workshop and Team Building on December 5 & 6, 2019			
	pax	Venue, Food & room accomodation	31		
		nothing follows			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By:

 Authorized Canvasser

 Printed Name / Signature

 Tel. No. / Cellphone No.

 TIN No. of Establishment

 Date