

Republic of the Philippines  
**UNIVERSITY OF SOUTHEASTERN PHILIPPINES**  
 Obrero Campus, Bo. Obrero Davao City  
**PROCUREMENT UNIT**  
**Request for Quotation**

PR #: 2019-11-1472  
 Date: Nov. 19, 2019

Company Name : \_\_\_\_\_  
 Address: \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith

  
**REYNILO D. GARCIA**  
 BAC Chairman *11/19/19*

- Note :**
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_\_\_ calendar days upon receipt of Purchase Order.
  3. Warranty shall be for a period of six ( 6 ) months for supplies and materials, one ( 1 ) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [ ] Pick-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL AMOUNT
1	piece	BROOM, soft (tambo)	25		
2	can	CLEANSER, scouring powder, 350 grams/can	25		
3	can	DISINFECTANT SPRAY, aerosol type, 400-550 grams	48		
4	bot.	DISHWASHING LIQUID, 250ML	20		
5	bot.	DISHWASHING LIQUID, lemon scent, 750ML	5		
6	bot.	DISHWASHING LIQUID, 500ml	7		
7	pouch	DETERGENT POWDER, all purpose, 1 kilo/pouch	31		
8	piece	DUST PAN, plastic, w/ handle large, non-rigid, plastic	10		
9	piece	FABRIC CONDITIONER (sachet)	100		
10	piece	FOOT RUG, cotton	5		
11	bot.	GLASS CLEANER, spray, 473ml	9		
12	bot.	HAND SANITIZER with pump (large) 175ml	5		
13	piece	HAND SOAP, with pump (large) 175ml	3		
14	can	INSECTICIDE, aerosol type, 420ml-600ml/can	50		
15	piece	MOPHEAD, made of rayon	8		
16	piece	CLEANING CLOTH, Microfiber	10		
17	bundle	RAG, all cotton, 1kilo/ bundle	5		
18	piece	SPONGE (for dishwashing use)	10		
19	roll	TRASH BAG plastic, gusseted type, medium 10pcs/roll	31		
20	roll	TRASH BAG plastic, transparent, 10pcs/roll, medium	5		
21	roll	TRASH BAG plastic, transparent, XL	10		
22	piece	TRASH CAN, 7-10 liters	1		
23	piece	WASTE BASKET, non rigid plastic	15		
*****NOTHING FOLLOWS*****					

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By:

Printed Name / Signature

Tel. No. / Cellphone No.

Authorized Canvasser

TIN No. of Establishment

Date