



PURCHASE ORDER

Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero Campus, Bo, Obrero, Davao City

Supplier: **DWINAR COMPUTER CENTER**
Address: Door 7 Dover Lanes Padre Gomez St., Davao City
TIN: 190-480-131 VAT:

P.O. No.: 2019-10-0860
Date: 08 October 2019
Mode of Procurement: Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Laptop *corei5 processor,8GB Ram,1TB hard disk	1	36,300.00	36,300.00
2	unit	External Hard Drive, 1 TB *** nothing follows ***	1	2,980.00	2,980.00

OFFICE OF THE AUDITOR
USEP

RECEIVED BY: Jannah
DATE/TIME: OCT 15 2019
2:05 PM

Place of Delivery: OSAS
Date of Delivery: _____
Delivery Term: 25 days
Payment Term: 15 days

Total Amount - **39,280.00**
Less: Tax 1% **350.71**
Less: Tax 5% **1,753.57**
2,104.28
T O T A L **37,175.72**

(Total Amount in Words) Thirty Seven Thousand One Hundred Seventy Five Pesos & Seventy Two Centavos Only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

10/11/19
Date

Very truly yours,

MLZLV

MA. LUISA B. FAUNILLAN
Vice President for Administration
Designation

Fund Cluster : **I 05-16F**

Funds Available : _____

ORS/BURS No. : **06-206441-2019-10-2660**

Date of the ORS/BURS: 10/9/19

Amount: 39,280.-

ROLANDO B. ENRIQUEZ

Signature over Printed Name of Chief Accountant/
Head of Accounting Division/Unit

10/11/19 **DBP 0915-010315-030**