



**University of Southeastern Philippines**  
Tagum-Mabini Campus

**Request for Quotation**

Date: 01/17/2020  
PR No: 2020-01-007

Company Name : \_\_\_\_\_

Address: \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith

**REMEGIO G. DUYAN, JR.**  
BAC CHAIRMAN

- Note :**
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_\_\_ calendar days.
  3. Warranty shall be for a period of six ( 6 ) months for supplies and materials, one ( 1 ) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: ( ) pick-up (schedule) ( ) Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL PRICE
1	Unit	Dean's Table	1		
2	Unit	Cabinet	1		
3	Unit	Secretary's Table	1		
4	Unit	Conference Table with 6 chairs	1		
		***Nothing follows***			
		With attached Design		<b>TOTAL</b>	P _____
<b>For School of Medicine Use</b>					

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By:  
ROSALINO G. PALO, JR.  
Authorized Canvasser

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Cellphone No.

\_\_\_\_\_  
TIN No. of Establishment

\_\_\_\_\_  
Date

Form No. : FM-USEP-PUR-05  
Issue Statu : 2018-  
Revision N: 00  
Date Effect : 10 October 2016  
Approved I: President

**WE BUILD DREAMS WITHOUT LIMITS**

Address: University of Southeastern Philippines  
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