

PURCHASE ORDER



Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
 Obrero Campus, Bo, Obrero, Davao City

Supplier : **GARNETECH COMPUTER MKTG**
 Address : **Bonifacio St., Davao City**
 P.O. No. : 0020-01-0007
 Date: JAN. 31, 2020
 Mode of Procurement : Shopping
 TIN : 450-410-354-000

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **USEP Sports and Cultural Center (USEP-Gym)**
 Date of Delivery : 2-20-2020
 Delivery Term : 25 days
 Payment Term : 15 days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Hard Drive	2	3,070.00	6,140.00
2	pc	Printer	4	14,850.00	59,400.00
Nothing Follows					



Total Amount 65,540.00
 less tax 1% 585.18
 less tax 5% 2,925.89
Sixty Two Thousand Twenty Eight and 93/100 Pesos Only 62,028.93

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: *[Signature]*
 Signature over Printed Name of Supplier
 Date: 1-27-2020

Very truly yours, *[Signature]*
MA. LUISA B. FAUNILLAN
 Signature over Printed Name of Authorized Vice President for Administration
 Designation

Fund Cluster : 06-8RF
 Funds Available : _____
 ORS/BURS No. 02205-2020-01-001
 Date of the ORS/BURS: JAN 21 2020
 Amount : 65,540.

ROLANDO B. ENRIQUEZ
 Signature over Printed Name of Chief Accountant / Head of Accounting Division/Unit
 Date: 1/31/20
DBP 0915-01034-000

1/31/20