Appendix 61

# PURCHASE ORDER

Republic of the Philippines
**UNIVERSITY OF SOUTHEASTERN PHILIPPINES**
Obrero Campus, Bo, Obrero, Davao City

| | | | |
|---|---|---|---|
| Supplier : | DDIS, INC. | P.O. No. : | 2020-01- 0055 |
| Address : | F. Bangoy St., Davao City | Date : | January 9 , 2020 |
| TIN : | 006-408-276-000 | Mode of Procurement : | SHOPPING |

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | | | |
|---|---|---|---|
| Place of Delivery : | GSU | Delivery Term : | 25 days |
| Date of Delivery : | | Payment Term : | 15 days |

| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|---|---|---|---|---|---|
| 1 | pieces | 400mm Point Chisel (for demolition hammer) | 2 | 1,700.00 | 3,400.00 |
| | | NOTHING FOLLOWS | | | |
| | | | | | 3,400.00 |
| | | LESS TAX: | | | |
| | | 1% | 30.36 | | 182.15 |
| | | 5% | 151.79 | | |
| Total Amount in Words | | Three Thousand Two Hundred Seventeen Pesos & 85/100 Only. | | | 3,217.85 |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Faith Akbar
Signature over Printed Name of Supplier

Jan. 28, 2020
Date

OFFICE OF THE AUDITOR
USEP
RECEIVED BY: Janeth
DATE/TIME: JAN 29 2020
4:34 PM

Very truly yours,

MA. LUISA B. FAUNILLAN
Vice President for Administration

Fund Cluster : 05-1GF
Funds Available :

ROLANDO B. ENRIQUEZ
Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : [illegible] -2020-01-0150
Date of the ORS/BURS: JAN [illegible] 2020
Amount : 3,400.

1/9/20 DBP 0915-010315-030

1/11 4:30