

Republic of the Philippines  
**UNIVERSITY OF SOUTHEASTERN PHILIPPINES**  
 Osoro Campus, Bo. Osoro Davao City  
*Planning and Quality Assurance (PQA)*  
 Request for Quotation

Ref #: 2020-01-667  
 Date: 22 JAN 2020

Company Name : \_\_\_\_\_  
 Address : \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith

Note :

- All entries must be typewritten.
- Delivery Period within \_\_\_\_\_ calendar days upon receipt of Purchase Order.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
- Price validity shall be a period of 30 calendar days.
- G-EPB Registration Certificate shall be attached upon submission of the Quotation.
- Bidders shall submit Original Brochures showing certifications of the product being offered (optional).
- Mode of delivery: | Pick-up (Schedule) | x | Door to Door Delivery

DR. RYNILO B. GARCIA  
 BAC Chairman

*Signature*  
 2/12/2020

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				Unit Cost	Total Cost
		<b>February 5, 2020</b>			
1	pax	AM Snack @ 9 AM	20		
2	pax	Lunch @ 11 AM	20		
3	pax	PM Snack @ 2 PM	20		
		<b>February 6, 2020</b>			
4	pax	AM Snack @ 9 AM	20		
5	pax	Lunch @ 11 AM	20		
6	pax	PM Snack @ 2 PM	20		
		<b>February 21, 2020</b>			
7	pax	AM Snack @ 9 AM	15		
8	pax	Lunch @ 11 AM	15		
9	pax	PM Snack @ 2 PM	15		
		<b>February 26, 2020</b>			
10	pax	AM Snack @ 9 AM	20		
11	pax	Lunch @ 11 AM	20		
12	pax	PM Snack @ 2 PM	20		
		<b>February 27, 2020</b>			
13	pax	AM Snack @ 9 AM	20		
14	pax	Lunch @ 11 AM	20		
15	pax	PM Snack @ 2 PM	20		
		<b>February 28, 2020</b>			
16	pax	AM Snack @ 9 AM	20		
17	pax	Lunch @ 11 AM	20		
18	pax	PM Snack @ 2 PM	20		
		<b>.....Nothing Follows.....</b>			
		<b>Note:</b>			
		Soft Drink or juice for drinks			
		Brewed Coffee Unlimited @ 8:00 AM			
		Venue @ USEP University Hostel Dining hall			
		<b>No Single Use Plastic!!!</b>			
		<b>.....NOTHING FOLLOWS.....</b>			
		<b>Total :</b>			

After having carefully read and accepted your General Condition, I/We quote you on the item at prices noted above.

Canvassed By: \_\_\_\_\_

Authorized Canvasser

Printed Name / Signature

Tel. No. / Cellphone No.

TIN No. of Establishment