



University of Southeastern Philippines
Tagum-Mabini Campus

Request for Quotation

Date: 02-24-2020
PR No: 2020-02-096

Company Name : _____
Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

REMIGIO G. DUYAN, JR.
BAC CHAIRMAN

- Note :**
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: () pick-up (schedule) () Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL PRICE
1	piece	Chip Board (1/2m)	60	P	P
2	pack	Construction Paper (Legal Size Assorted Colors)	10	P	P
3	unit	Water Dispenser (Hot and Cold)	1	P	P
4	Set	Extention Wire (set)15m	2	P	P
5	unit	Megaphone	2	P	P
		Nothing Follows			
				TOTAL	P
Cultural Affairs Tagum Unit operation use.					

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By:

ROSALINO G. PALO, JR.
Authorized Canvasser

Printed Name / Signature

Tel. No. / Cellphone No.

TIN No. of Establishment

Date

Form No. : FM-USep-PUR-05
Issue Stat : 01
Revision : 00
Date Effe : 10 October 2016
Approver : President

WE BUILD DREAMS WITHOUT LIMITS
Address: University of Southeastern Philippines
Tagum-Mabini Campus, Brgy. Apokon
Tagum City, Philippines 8100

Telephone: (084) 218-0998 local 501
Website: www.usep.edu.ph
Email: useptagum@usep.edu.ph





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Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL PRICE
1	unit	Documents Scanner - Image Formula	1	P _____	P _____
		Nothing Follows			
				TOTAL	P _____
Cultural Affairs Tagum Unit operation use.					

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