Republic of the philippines

University of Southeastern Philippines

Obrero Campus, Bo. Obrero Davao City

RESEARCH DIVISION

Request for Quotation

PR # 2020-02-1770
Date: FEB 4, 2020

Company Name : _____
Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

REYNILO D. GARCIA
BAC Chair

2/11/2020

Note :
1. All entries must be typewritten.
2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	pieces	Printing Services for the production of USeP Journal	250		
		to include:			
		Size: 6x7 Inches			
		Cover: Foldcote # 18 Or C2s # 220 Full Color with Plastic Lamination			
		Inside: 150 Pages without Cover with 20 Pages Colored using Bookpaper # 70			
		Perfect Binding			
		with Dust Jacket			
		Nothing follows			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Printed Name / Signature

Tel. No. / Cellphone No.

TIN No. of Establishment

Date

Canvassed By:

Authorized Canvasser