

Republic of the Philippines  
**UNIVERSITY OF SOUTHEASTERN PHILIPPINES**  
 Obrero Campus, Bc. Obrero Davao City  
*Plausibly and Quality Assurance (PQA)*  
**Request for Quotation**


16/ 200-01-184P  
 14 FEB 2020

Company Name : \_\_\_\_\_  
 Address : \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith

Note :

1. All entries must be typewritten.
2. Delivery Period within \_\_\_\_\_ calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-GPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [x] Door to Door Delivery

  
**DR. REYNOLD S. GARCIA**  
 BAC Chairman & 

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	Unit Cost	BID PRICE Total Cost
		<b>Function Room, AMSnack, Lunch and PM Snack</b>			
		April 30, 2020 (with Energy fee for laptops)			
1	pax	AM Snack	120		
2	pax	Lunch	120		
3	pax	PM Snack	120		
		<b>Note:</b>			
		Brewed Coffee Unlimited			
		<b>Room Accommodation</b>			
		April 29, 2020			
4	pax	Single room (Full Board)	1		
		April 30, 2020			
5	pax	Single room (Full Board)	1		
		.....Nothing Follows.....			
		.....NOTHING FOLLOWS.....			
		<b>Total :</b>			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Contracted By: \_\_\_\_\_

Authorized Contractee

Printed Name / Signature

Tel. No. / Cellphone No.

TIN No. of Establishment