Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero Campus, Bo. Obrero Davao City
EXTENSION DIVISION
REQUEST FOR QUOTATION

Company Name _____ PR No.: 2020 - 02 - 1852

Address _____ Date: 18 Feb 2020

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

REYNILDA G. GARCIA
BAC CHAIRMAN

x 2/18/2020

Note :
1. All entries must be typewritten.
2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL AMOUNT
1	UNIT	PHOTOCOPIER WITH PRINTER AND SCANNER	1		
		(SEE ATTACHED SPECIFICATIONS)			
		xxxxxxxxxxxxxxxothingfollowsxxxxxxxxxxxxxx