

Republic of the Philippines  
**UNIVERSITY OF SOUTHEASTERN PHILIPPINES**  
 Obrero Campus, Bo. Obrero Davao City  
 PROCUREMENT UNIT  
**Request for Quotation**

PR NO.: 2020-02-1886  
 DATE: FEBRUARY 24, 2020

Company Name : \_\_\_\_\_  
 Address: \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope

REYNILO S. GARCIA  
 INC. OF PHILIPPINES  
*X*

- Note : 1. All entries must be typewritten.  
 2. Delivery Period within \_\_\_\_\_ calendar days upon receipt of Purchase Order.  
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.  
 4. Price validity shall be a period of 90 calendar days.  
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.  
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).  
 7. Mode of delivery: [ ] Pick-up (Schedule) [ x ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL AMOUNT
1	cart	INK CART, EPSON C13T664100 (T6641), Black, Genuine	68		
2	cart	INK CART, EPSON C13T664200 (T6642), Cyan, Genuine	54		
3	cart	INK CART, EPSON C13T664300 (T6643), Magenta, Genuine	54		
4	cart	INK CART, EPSON C13T664400 (T6644), Yellow, Genuine	54		
5	cart	TONER CART, HP CE310A, Black, Genuine	5		
6	cart	TONER CART, HP CE311A, Cyan, Genuine	4		
7	cart	TONER CART, HP CE312A, Yellow, Genuine	4		
8	cart	TONER CART, HP CE313A, Magenta, Genuine	4		
10	bottle	INK, EPSON 188, black, Genuine	5		
11	bottle	INK, EPSON 188, cyan, Genuine	6		
12	bottle	INK, EPSON 188, magenta, Genuine	6		
13	bottle	INK, EPSON 188, yellow, Genuine	5		
14	cart	INK, EPSON (005), black, Genuine	6		
15	cart	INK CART, HP 2645, Tricolor, Genuine	3		
16	cart	INK CART, HP 2645, Black, Genuine	2		
17	bottle	INK CART, BROTHER, BT5000, Cyan, Genuine	16		
18	bottle	INK CART, BROTHER, BT5000, Magenta, Genuine	16		
19	bottle	INK CART, BROTHER, BT5000, Yellow, Genuine	16		
20	bottle	INK CART, BROTHER, BTD60, Black, Genuine	16		
22	bottle	INK Epson, BK 774, Pigment, Genuine	14		
25	bottle	INK, Canon GI-790, Black, Genuine	6		
26	bottle	INK, Canon GI-790, Cyan, Genuine	6		
27	bottle	INK, Canon GI-790, Magenta, Genuine	6		
28	bottle	INK, Canon GI-790, Yellow, Genuine	6		
29	bottle	INK, 003, Epson, black, Genuine	34		
30	bottle	INK, 003, Epson, cyan, Genuine	25		
31	bottle	INK, 003, Epson, magenta, Genuine	25		
32	bottle	INK, 003, Epson, yellow, Genuine	25		
33	bottle	INK, EPSON 001, black, Genuine	10		
34	bottle	INK, EPSON 001, cyan, Genuine	6		
35	bottle	INK, EPSON 001, magenta, Genuine	6		
36	bottle	INK, EPSON 001, yellow, Genuine	6		
		*** NOTHING FOLLOWS ***			
		<b>GRAND TOTAL</b>			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: \_\_\_\_\_

Authorized Canvasser

Printed Name / Signature

Tel. No. / Cellphone No.

TTN No. of Establishment

Date