Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero, Davao City 8000, Philippines

ADMINISTRATIVE SERVICES DIVISION

Request for Quotation

PR#: 2020-02-1840
Date: Feb. 10, 2020

Company Name: _____
Address: _____

Please quote your lowest price on the items listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

REYNILO G. GARCIA
Chairman, BAC

Note:

1. All entries must be typewritten.
2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL AMOUNT
1		VoIP Phone	1		
2		Smart TV	1		
3		Internet Router	1		
		*****Nothing Follows*****			

After having carefully read and accepted your General Condition, I/We quote you on the item at prices noted above.

_____
Printed Name/Signature

Canvassed by:

_____
Tel. No. / Cellphone No.

_____
Authorized Canvasser

_____
TIN No. of Establishment

_____
Date