



University of Southeastern Philippines  
BIDS AND AWARDS COMMITTEE (BAC)

**Invitation to Bid for *the Conversion of Speech Laboratory Classroom to Agri-Industrial Research Laboratory – Tagum City***  
***PB Infra – 2020-011***

1. The *University of Southeastern Philippines Tagum-Mabini Campus*, through the *GOP-Fund 164*<sup>1</sup> intends to apply the sum of *One Million Three Hundred Eighty One Thousand Nine Hundred Twenty One Pesos & 10/100 only (Php1,381,921.10)* being the Approved Budget for the Contract (ABC) to payments under the contract for each lot. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.
2. The *University of Southeastern Philippines Tagum-Mabini Campus* now invites bids for *the Conversion of Speech Laboratory Classroom to Agr-Industrial Research Laboratory – Tagum City*.<sup>2</sup> Completion of the Works is required within *120 Calendar days*. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act.”

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. Interested bidders may obtain further information from *the BAC Office, USEP Tagum-Mabini Campus, Tagum City* and inspect the Bidding Documents at the address given below from *8:00 a.m – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested bidders on June 10-22, 2020 from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php5,000.00)*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *University of Southeastern Philippines* will hold a Pre-Bid Conference<sup>3</sup> on *June 11, 2020 @ 1:30 p.m at USEP BAC Office, Tagum City*, which shall be open to prospective bidders.

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<sup>1</sup> Ibid.

<sup>2</sup> A brief description of the scope of Works should be provided, including quantities, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.

<sup>3</sup> *May be deleted in case the ABC is less than One Million Pesos (Php1,000,000) where the Procuring Entity may not hold a pre-bid conference.*

Please note that due to the present situation of the pandemic, only one (1) authorized representative (most probably those who are preparing the documents) of the prospective bidder is allowed to join the pre-bid conference and the succeeding activities. Further, please be informed that **wearing of mask is a must** and **social distancing will be strictly observed**.

7. Bids must be duly received by the BAC Secretariat at the address below on or before *June 23, 2020 @ 9:00 a.m.* All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on *June 23, 2020 @ 9:30 a.m* at *BAC Office, USEP Tagum City*. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

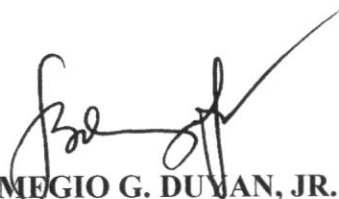
8. The Schedule of Activities is as follows:

Procurement Activities	Schedule		
	Time	Date	Venue
1. Date of Publication	June 3-10, 2020		
2. Period of Availability/ Issuance of Bidding Documents	8:00 a.m to 5:00 p.m	<i>June 10-22, 2020</i>	USEP-BAC Office, <i>USEP Bulletin Board, Tagum City</i>
3. Pre-Bid Conference	1:30 p.m	<i>June 11, 2020</i>	USEP-BAC Office, <i>Tagum City</i>
4. Deadline of submission and receipt of Bids	9:00 a.m	<i>June 23, 2020</i>	USEP-BAC Office, <i>Tagum City</i>
5. Opening and Examination of Bids	9:30 a.m	<i>June 23, 2020</i>	USEP-BAC Office, <i>Tagum City</i>
6. Bid Evaluation	1:30 p.m	<i>June 24, 2020</i>	USEP-BAC Office, <i>Tagum City</i>
7. Post-Qualification of Bids	1:30 p.m	<i>June 26, 2020</i>	USEP-BAC Office, <i>Tagum City</i>

9. The *University of Southeastern Philippines Tagum-Mabini Campus* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

The BAC Chairman/BAC Secretariat Head  
 Mr. Remegio G. Duyan, Jr./Ms. Cecile B. Ariola  
 University of Southeastern Philippines, Tagum-Mabini Campus, Tagum City, 8100  
 Philippines Telefax: (084) 645-3051 local 516



**REMEGIO G. DUWAN, JR.**  
 Chairperson, Bids and Awards Committee

Publication: June 3-10, 2020  
 Published in the GEPS; and Posted in conspicuous places of USEP, Tagum-Mabini Campus,  
 Posted in USEP website