

University of Southeastern Philippines
CORPORATE ENTERPRISE DEVELOPMENT OFFICE (CEDO)
Obrero, Davao City

Date applied for reservation

CONTRACT FOR FREE USE

Facilities Requested: _____ Date for use: _____ Time: _____

Purpose: _____

Name of Requesting Party: _____

Conditions:

1. That renter/ user shall occupy the space “As is where is”;
2. That renter/ user is responsible for the preparation for the physical agreement according to their plan and as to the restoration;
3. That in addition to existing garbage bins, renter/ user shall be responsible for the collection and disposal of their own trash, the same to be brought out of USEP’s gate after the program of affair;
4. That renter/ user shall be accountable for any damages of properties but not limited to grass, soil, sand (Oval/ Ground) and walls, ceilings, floors (Center Stage, Covered Court and Social Hall Stage);
5. That renter/ user shall not create and /or participate in any disturbance, disorders, tumult, unnecessary noise/s or any breach of peace within the premises occupied/ rented;
6. Time constraints should be observed STRICTLY. Failure to follow time schedule will subject the renter/ user to payment of additional official rates;
7. An allowance to be determined by the office of the CEDO after the requested time is allowed for cleaning and restoring purposes.
8. The Management reserves the right to demand official list of participants/ attendees to the stated affair;
9. The Management WILL NOT BE HELD LIABLE for any untoward incident that may happen during the said activity.

Conform by:

Approved by:

Name & Signature of Agency Representative

EMMA S. GOBANTES
Production Manager, CEDO

Chief of Security