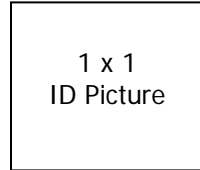


**Republic of the Philippines**  
**Office of the President**  
**COMMISSION ON HIGHER EDUCATION**  
**Expanded Tertiary Education Equivalency and Accreditation Program (ETEEAP)**

**ETEEAP APPLICATION FORM**



**INSTRUCTION:**

Please type or clearly print your answers to all questions. Provide complete and detailed information required by the questionnaire. All the declarations that you make are under oath. Discovery of any else claim in this application form will disqualify you from participating in the program.

**I. PERSONAL INFORMATION**

1. Name (Last Name, First Name, Middle Name)  
\_\_\_\_\_
2. Address: \_\_\_\_\_  
Zip Code: \_\_\_\_\_
3. Telephone No(s). \_\_\_\_\_
4. Birth Date: \_\_\_\_\_
5. Birth Place: \_\_\_\_\_
6. Civil Status: \_\_\_\_\_
7. Sex: \_\_\_\_\_ Nationality: \_\_\_\_\_
8. Languages and Dialects Spoken : \_\_\_\_\_
9. Degree Program or field being applied for:  
First Priority : \_\_\_\_\_  
Second Priority: \_\_\_\_\_  
Third Priority : \_\_\_\_\_
10. Statement of your goals, objectives or purposes for applying for the degree.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. Indicate how much time you plan to devote for personal learning activities so that you can finish the requirements in the prescribed program. Be specific.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12. For overseas applicants, describe how you plan to obtain accreditation/ equivalency (e.g. when you plan to come to the Philippines)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. How soon do you need to complete accreditation / equivalency?

\_\_\_\_\_ less than one (1) year

\_\_\_\_\_ 1 year

\_\_\_\_\_ 2 years

\_\_\_\_\_ 3 years

\_\_\_\_\_ 4 years

\_\_\_\_\_ more than 5 years

## II. EDUCATION

This section will require you to provide information on your past formal, non-formal and informal learning experiences.

### 1. Formal Education

Course / Degree Program	Name of School/ Address	Inclusive Dates of Attendance

Note: All entries should be supported by authenticated xerox copy of appropriate certificates/ documents obtained from the institutions through the program.

### 2. Non- Formal Education

Non-formal education refers to structured and shorten-term training programs conducted for a particular purpose such as skills development, values orientation, and the like.

Title of Training Program	Title of Certificate Obtained	Inclusive Dates of Attendance

Note: All entries should be supported by authenticated xerox copy of appropriate certificates/ documents obtained from the institutions through the program.

### 3. Other Certification Examinations

Please give detailed information on certification examinations taken for vocational and other skills

Title of Certification Examination	Name/Address of Certifying Agency	Date Certified	Rating

Note: All entries should be supported by authenticated xerox copy of appropriate certificates/ documents obtained from the institutions through the program.

### III. PAID WORK AND OTHER EXPERIENCES

1. Post/ Designation

\_\_\_\_\_

2. Inclusive Dates of Employment

From: \_\_\_\_\_ To: \_\_\_\_\_

3. Name and Address of Company

\_\_\_\_\_  
\_\_\_\_\_

4. Terms / Status of Employment

\_\_\_\_\_

5. Name and Designation of Immediate Supervisor

\_\_\_\_\_  
\_\_\_\_\_

6. Reason(s) for moving on to the next job.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Describe actual functions and responsibilities in position occupied:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. In case of self-employment, name three (3) reference persons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Note: Use another sheet if necessary, following the above format.

#### IV. HONORS, AWARDS AND CITATIONS RECEIVED

In this section, please describe all the awards you have received from schools, community and civic organizations, as well as citations for work excellence, outstanding accomplishments, community service, etc.

##### 1. Academic Award

Award Conferred	Name and Address of Conferring Organization	Date Awarded

##### 2. Community and Civic Organization Award / Citation

Award Conferred	Name and Address of Conferring Organization	Date Awarded

##### 3. Work Related Award / Citation

Award Conferred	Name and Address of Conferring Organization	Date Awarded

#### V. CREATIVE WORKS AND SPECIAL ACCOMPLISHMENTS

In this section, enumerate the various creative works you have accomplished and other special accomplishments. Examples of these are interventions, published and unpublished literary fiction and non-fiction, writings, musical work, products of visual performing arts, exceptional accomplishments in sports, social, cultural and leisure activities, etc. which can lead one to conclude the level of expertise you have obtained on certain fields of interest. Include also participation in competitions and prizes obtained.

1. Descriptions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Date Accomplished: \_\_\_\_\_

3. Name and Address of Publishing Agency (if written, published work), or an Association / Institution which can attest to the quality of the work. \_\_\_\_\_

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Note: Use Another sheet if necessary, following the same format.

## VI. LIFELONG LEARNING EXPERIENCE

In this section, please indicate the various life experiences from which you must have derived some learning experience. Please include here unpaid volunteer work.

### 1. Hobbies / Leisure Activities

Leisure activities which involve rating of skills for competition and other purposes (e.g. "belt concept in Tae-kwon-do") may also indicate your level for ease in evaluation.

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### 2. Special Skills

Note down those special skills which you think must be related to the field of study you want to pursue.

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### 3. Work-Related Activities

Some work-related activities are occasions for you to learn something new. For example, being assigned to projects beyond your usual job description where you learned new skills and knowledge. Please do not include formal training programs you already cited. However, you may include here experiences which can be classified as on-the-job training or apprenticeship.

### 4. Volunteer Activities

List only volunteer activities that demonstrate learning opportunities, and are related to the course you are applying for credit. (e.g. counselling programs, sports coaching, project organizing or coordination, organizational leadership, and the like).

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5. Travels : Cite places visited and purpose of travel

Include a write-up of the nature of travel undertaken, whether for leisure, employment, business or other purposes. State in clear terms what new learning experience was obtained from these travels and how it helped you become a better person.

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**VII.** To sum up please write an essay on how your attaining a degree contribute to your personal development, your community, your workplace, society, and country?

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I declare under oath that, the foregoing claims and information I have disclosed are true and correct. Done in \_\_\_\_\_, on this \_\_\_\_\_ day of \_\_\_\_\_.

**Signed:**

\_\_\_\_\_  
**Printed Name and Signature of Applicant**

Community Tax Certificate \_\_\_\_\_  
Issued on \_\_\_\_\_ at \_\_\_\_\_