



University of Southeastern Philippines
BIDS AND AWARDS COMMITTEE (BAC)

Invitation to Apply for Eligibility and to Bid

The University of Southeastern Philippines (USEP), Obrero Campus, Davao City through Fund 101 intends to apply the sum of **One Million Four Hundred Six Thousand Five Hundred Ninety-Two & 48/100 Pesos (PhP 1,406,592.48)** being the **Approved Budget Contract (ABC)** to payment for the project: **Procurement of Consolidated Common Computer Accessories & Consumables for 2nd & 3rd Quarter CY 2018, USEP, Obrero Campus, Davao City.**

1. Now therefore, the USEP, through the Bids and Awards Committee (BAC) invites all interested bidders to apply for eligibility and to bid for the hereunder project:

Contract ID No.	:	2018-20/Goods
Name of the Project	:	Procurement of Consolidated Common Computer Accessories & Consumables for 2nd & 3rd Quarter CY 2018
Location	:	USEP, Obrero Campus, Davao City
Brief Description	:	Procurement of Consolidated Common Computer Accessories & Consumables
Approved Budget for The ABC Contract	:	Ph.P 1,406,592.48
Funding Source	:	Fund 101
Delivery Period	:	25 Calendar Days

Item Nos.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	pcs.	2 meters HDMI male to HDMI male	3		1,273.80
2	pcs.	3.5mm Mini Jack Stereo to Twin RCA Phono Red White/Black Aux Audio Lead Cable- 1.2m	10		2,800.00
3	pcs.	10 meters HDMI to VGA cable HD1080P HDMI Male to VGA Male	3		1,671.00
4	units	DIGITAL VOICE RECORDER, 6GB (EXPANDABLE), 1 UNIT IN INDIVIDUAL BOX	2		10,800.00
5	pcs.	DVD recordable, 4x speed, 4.7 GB capacity	24		546.48
6	pcs.	DVD REWRITABLE, 4x speed, 4.7GB capacity	15		9,900.00
7	units	External Harddrive 4TB	6		50,100.00
8	pcs.	FLASH DRIVE, 8GB, USB 2.0, plug and play	16		13,792.00
9	pcs.	FLASH DRIVE, 16GB, USB 2.0, plug and play	30		30,000.00
10	pcs.	FLASH DRIVE, 128GB, USB 3.0, OTG	2		3,100.00
11	carts	INK CART, CANON PIXMA 745 Black	10		8,500.00
12	carts	INK CART, CANON PIXMA 745 Tri-color	10		8,500.00
13	bottles	INK BOTTLE FOR EPSON L1800, LIGHT CYAN (REFILL)	3		975.00
14	bottles	INK BOTTLE FOR EPSON L1800, LIGHT MAGENTA (REFILL)	3		975.00
15	bottles	INK CART, EPSON-M200, black	5		3,250.00
16	cart.	INK CART, HP 678 black	73		28,835.00
17	cart.	INK CART, HP 678 tri-color	98		45,080.00
18	cart.	INK CART, HP 680 black	20		10,400.00
19	cart.	INK CART, HP 680 tri-color	20		10,400.00

Address: University of Southeastern Philippines
Ifigo St., Bo. Obrero, Davao City
Philippines 8000

Telephone: (082) 227-8192 local 255 to 256
Website: www.usep.edu.ph
E-mail: bac@usep.edu.ph



20	cart	INK CART, HP C9351AA, (HP21), black	12		9,570.00
21	cart.	INK CART, HP C4906AA, (HP940XL), Black	9		16,088.40
22	cart.	INK CART, HP C4907AA, (HP940XL), Cyan	2		2,069.60
23	cart.	INK CART, HP C4908AA, (HP940XL), Magenta	2		2,069.60
24	cart.	INK CART, HP C4909AA, (HP940XL), Yellow	2		2,069.60
25	cart.	INK CART, HP CN045AA (HP950XL), Black	2		3,109.60
26	cart.	INK CART, HP CN046AA (HP951XL), Cyan	2		2,360.80
27	cart.	INK CART, HP CN047AA (HP951XL), Magenta	2		2,360.80
28	cart.	INK CART, HP CN048AA (HP951XL), Yellow	2		2,360.80
29	cart	TONER CART, HP CE278A, Black	8		24,920.00
30	cart.	INK CART, HP LASERJET PRO 130A, YELLOW	7		26,600.00
31	cart.	INK CART, HP LASERJET PRO 130A, CYAN	7		26,600.00
32	cart.	INK CART, HP LASERJET PRO 130A, MAGENTA	7		26,600.00
33	cart.	INK CART, HP LASERJET PRO 130A, BLACK	10		38,000.00
34	pcs.	INK CARTRIDGE for HP OfficeJet 7612 932XL Black	6		10,320.00
35	pcs.	INK CARTRIDGE for HP OfficeJet 7612 933XL Blue	3		5,160.00
36	pcs.	INK CARTRIDGE for HP OfficeJet 7612 933XL Magenta	3		5,160.00
37	pcs.	INK CARTRIDGE for HP OfficeJet 7612 932XL Yellow	3		5,160.00
38	cart	ink, Epson-T774, black	4		1,200.00
39	bottles	INK EPSON CONTINUOUS INK BLACK (REFILL)	387		125,775.00
40	bottles	INK EPSON CONTINUOUS INK CYAN (REFILL)	280		91,000.00
41	bottles	INK EPSON CONTINUOUS INK MAGENTA (REFILL)	288		93,600.00
42	bottles	INK EPSON CONTINUOUS INK YELLOW (REFILL)	297		96,525.00
43	pcs.	Mouse pad	10		2,200.00
44	pcs.	Mouse, USB connection type optical usb to ps2 connector	6		810.00
45	cart.	TONER CART, CE311A, cyan	1		3,500.00
46	cart.	TONER CART, CE312A, yellow	1		3,500.00
47	cart.	TONER CART, CE313A, magenta	1		3,500.00
48	cart.	TONER CART, CE310A, black	2		7,000.00
49	cart.	TONER, CART, HP85A	92		333,960.00
50	cart.	TONER, CART, HP126A, BLACK	6		18,600.00
51	cart.	TONER, CART, HP126A, CYAN	6		21,120.00
52	cart.	TONER, CART, HP126A, MAGENTA	6		21,120.00
53	cart.	TONER, CART, HP126A, YELLOW	6		21,120.00
54	cart.	TONER CART, HP CB435A, Black	19		64,600.00
55	cart.	Toner Samsung 108	6		18,600.00
56	cart.	Toner Samsung 104	2		6,000.00
57	cart.	Toner Samsung 101S	6		18,600.00
58	pcs.	VGA Cable Male to male for Projector to Laptop (standard size)	5		2,785.00
			GRAND TOTAL		1,406,592.48

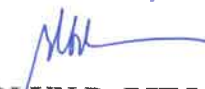
1. Bids received in excess of the ABC shall be automatically rejected at the bid opening. Delivery of the Goods is required *within 25 calendar days from receipt of Notice of Award*. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
3. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth ACT 138.
4. Interested bidders may obtain further information from the University of Southeastern Philippines and inspect the Bidding Documents at the address given below during the weekdays from 8:30 a.m – 4:30 p.m.
5. A complete set of Bidding Documents may be purchased by the interested Bidders on **August 16, 2018 to September 12, 2018** from address below upon submission of Letter of Intent (LOI) and upon payment of a non-refundable fee for the bidding documents in the amount of **Five Thousand Pesos only (PhP. 5,000.00)**.
It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the non- refundable fee for the Bidding Documents not later than the submission of their bids.
6. The University of Southeastern Philippines (USEP) will hold a Pre-Bid Conference on **August 31, 2018 at 3:30 p.m** at the **USEP OP Board Rom** Obrero Campus, Davao City;
7. All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulation (IRR).
8. The Schedule of BAC activities is as follows:

Procurement Activities	Schedule		
	Time	Date	Venue
Date Publication		August 16 to 24, 2018	
1. Period of availability/issuance of Bidding Documents		August 16, 2018 to Sept. 24, 2018	USEP-BAC Office, <i>Trade & Crafts Training & Production Building, Obrero Campus, D.C</i>
2. Pre-Bid Conference	3:30 PM	August 31, 2018	USEP, OP Board Room
3. Deadline of submission and receipt of Bids	11:00 am	September 17, 2018	USEP-Dormitory
4. Opening and Examination of Bids	11:00 am	September 17, 2018	-do-
5. Evaluation of Bid	10:30 am	September 19, 2018	-do-
6. Post-Qualification Report	10:30 am	September 21, 2018	-do-

9. Bids must be delivered to the address below on or before **11:00 am of September 17, 2018**. Late bids shall not be accepted. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Instruction to Bidders Clause 18.
10. Bid opening shall be on **September 17, 2018 at 11:00 am** at the **USEP-Dormitory Training Hall**, Obrero Campus, Davao City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
11. The University of Southeastern Philippines (USEP) reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders and to accept only such bids most advantageous to the University and to the government.
12. For further information, please refer to:

The BAC Chairman/BAC Secretariat Head/BAC Secretariat Member
Dr. Marlyn Biton /Ms. Olivia D. Estremos
Davao City, 8000, Philippines Telefax: (082) 221-0086; (082) 225-4696, local 264;
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MARLYN D. BITON
Chairman, Bids and Awards Committee

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