



PURCHASE ORDER

Republic of the Philippines  
UNIVERSITY OF SOUTHEASTERN PHILIPPINES  
Obrero Campus, Bo, Obrero, Davao City

Supplier : PSYCHOLOGICAL RESOURCES CENTER, INC  
Address : Unit 2F-A FSS Bldg., 88 Scout Center St., Rocas Ave., Davao City  
TIN : 236-655-078-000  
P.O. No.: 2014-09-0288  
Date: July 9, 2019  
Mode of Procurement: Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Supply Office/Guidance Office		Delivery Term : 15 days			
Date of Delivery : 8/19/19		Payment Term : 15 days			
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	set	Mental Status Examination **** nothing follows ****	1	9,000.00	9,000.00
		Mental Status Checklist for adults			



Less Tax:  
1% 80.36  
5% 401.79  
9,000.00 482.15

Total Amount in Words: Eight Thousand Five Hundred Seventeen and 85/100 Pesos only. 8,517.85

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: *CR*  
CHEKEY CANAS  
Signature over Printed Name of Supplier  
July 9, 2019  
Date  
Very truly yours, *MA. LUISA B. FAUNILLAN*  
Signature over Printed Name of Authorized Official  
Vice President of Administration

Fund Cluster : 05-16F  
Funds Available :  
ROLANDO ENRIQUEZ  
Chief Accountant/Head of Accounting Division/Unit  
CASH  
ORS/BURS No. : 85-10041-101-00-1018  
Date of the ORS/BURS : 06-21-19  
Amount : 9,000.00  
*Rec'd by DEP OAS-01025-0380*