



**PURCHASE ORDER**  
 Republic of the Philippines  
**UNIVERSITY OF SOUTHEASTERN PHILIPPINES**  
 Obrera Campus, Bo, Obrera, Davao City

Supplier : **MALAGOS GARDEN RESORT INC.** P.O. No. : 2119-07-0718  
 Address : **Malagos Baguio District Davao City** Date : (JTP) . 07, 2019  
 TIN : **002-914-548-000** Mode of Procurement : sealed bids

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>FOOD AND ACCOMMODATION FOR 2 DAYS</b> Day 1 AM Snacks, Lunch, PM Snacks, and Dinner Day 2 Breakfast, AM Snacks, Lunch, and PM Snacks ***Nothing Follows***  <i>Note: With wi-fi connection and use of electricity for laptops</i>	50	4,000.00	200,000.00

RECEIVED BY: Janelle  
 DATE/TIME: SEP 25 2019  
1:03 pm

**Total Amount . . . . .** 200,000.00  
 less tax 2% 3,571.43  
 less tax 5% 8,928.57  
**(Total Amount in Words) : One Hundred Eighty Seven Thousand Five Hundred Pesos Only.** 187,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforms:  
MARY ROSE APICALINDA MA. LUISA B. FAUNILLAN  
 Signature over Principal Name of Supplier Signature over Headed Name of Authorized Official  
7-22-19 Date Vics President for Administration Designation

Fund Charter : 05-1CF  
 Funds Available : ROSA B. ENRIQUEZ  
 Signature over Principal Name of Chief Accountant/Head of Accounting Division/Unit  
 ORS/BURS No. : 02-206441-2019-09-2512  
 Date of the ORS/BURS: 9/24/19  
 Amount : 200,000  
9/20/19 DPF 1915-010315-030