



PURCHASE ORDER
 Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
 Obrero Campus, Bo, Obrero, Davao City

Supplier : TEN17 ENTERPRISES
Address : Purok 8, Southern Davao, Panabo City, Davao Del Norte
TIN : 700-9722-908-000
P.O. No. : 2019-09-0723
Date : September 24, 2019
Mode of Procurement : Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :		Supply and Management Unit			
Date of Delivery :		25 DAYS			
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
27	pc	CARTOLINA, thick, color blue	20	11.87	237.40
28	pc	CARTOLINA, thick, color yellow	500	11.87	5,935.00
30	pc	CERTIFICATE HOLDER, FRAME (short size)	25	56.25	1,406.25
32	unit	CLEARBOOK, refill. A4 size	100	14.06	1,406.00
36	box	CORRECTION TAPE, refill of plus (WHI-605)	2	32.19	64.38
56	ream	GEL PEN, 0.44mm, red	40	24.00	960.00
65	box	MAGAZINE FILE BOX, large, blue	5	126.00	630.00
66	pc	MAGAZINE FILE BOX, large, red	10	126.00	1,260.00
93	pc	PHOTOPAPER, glossy, short size, 280 gsm, 20 sheets/pack	5	27.60	138.00
116	pc	STICKER PAPER long, assorted (10 pos/pack)	18	66.00	1,188.00
126	ream	TYPEWRITER RIBBON, Black	1	83.00	83.00
Nothing Follows					
Fund 101 - Consolidated					
			Total Amount		13,258.08
			less tax 1%	118.88	
			less tax 5%	591.88	710.26
					12,547.77

TWELVE THOUSAND FIVE HUNDRED FORTY-SEVEN PESOS & 77/100 ONLY.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

(Signature)
PATRICIA JENNARD M. PANGOPCA
 Signature over Fund Name of Supplier
 10/28/19
 Date

Very truly yours,

(Signature)
MA. UISA B. FAUNILLAN
 Vice President for Administration



Fund Cluster: 01-RAF
Funds Available :

(Signature)
ROLANDO B. ENRIQUEZ
 Director, Finance Division

CRS/BURS No. : 2210197019-09-001153
Date of the CRS/BURS: 9/30/19
Amount: ₱ 13,258.08
(Signature)