Appendix 61

PURCHASE ORDER

Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero Campus, Bo, Obrero, Davao City

Supplier : SAVECON TRADING	P.O. No. : 2019-09- 0727
Addres B-12 Quibod Bldg., Rizal St., Davao City	Date : 'September 24, 2019
TIN : 213-287-638-000	Mode of Procurement : Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Supply Management Unit	Delivery Term : 25 days
Date of Delivery :	Payment Term : 15 days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
14	cart	TONER CARTRIDGE, HP CF279A, Black, Genuine	6	3,020.00	18,120.00
20	cart	TONER CARTRIDGE, HP CF217A (HP17A) Black, Genuine	12	2,400.00	28,800.00
		*****nothing follows*****			
		FUND 101- consolidated			
			Total Amount		46,920.00
			less tax 1%	418.93	
			less tax 5%	2,094.64	2,513.57

Forty Four Thousand Four Hundred Six Pesos & 43/100 Only. 44,406.43

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conform

E. CORRALES

Signature over Printed Name of Supplier

10/02/19

Date

Very truly yours,

MA. LUISA B. FAUNILLAN
Vice President for Administration

Fund Cluster : 01-RAF
Funds Available :

ROLANDO B. ENRIQUEZ
Director, Finance Division

ORS/BURS No. : 0210101201 9-09-201443
Date of the ORS/BURS: 9/26/19
Amount : ₱46,920.00
9/24/19

OFFICE OF THE AUDITOR
USEP
RECEIVED BY: Janeth
DATE/TIME: OCT 04 2019
8:23 am