




# PURCHASE ORDER

Republic of the Philippines  
**UNIVERSITY OF SOUTHEASTERN PHILIPPINES**  
Obrero Campus, Bo. Obrero, Davao City

Supplier : **PG MICRO WORLD COMPUTERS** P.O. No. : 2019-09-0742  
 Address : A. Pichon Street, Davao City Date : September 25, 2019  
 TIN : 9050-8234-5000 Mode of Procurement : Shopping

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **SUPPLY & MANAGEMENT UNIT** Delivery Term : 25 days  
 Date of Delivery : 10/21/19 Payment Term : 15 days

Stock/Property No.	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
5	cart	TONER CART, HP CE310A, Black	6	2,850.00	17,700.00
6	cart	TONER CART, HP CE311A, Cyan	4	3,050.00	12,200.00
7	cart	TONER CART, HP CE312A, Yellow	4	3,050.00	12,200.00
*****NOTHING FOLLOWS*****					
 RECEIVED BY: <u>Janeth</u> DATE/TIME: <u>OCT 07 2019 2:05:00</u> TTRC/TTCM- Special Project (Fund 164)					

**Total Amount** ..... 42,100.00  
 less tax 1% 375.90  
 less tax 5% 1,879.46  
**Thirty Nine Thousand Eight Hundred Forty Four Pesos and 64/100 Only.** 39,844.64

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  Very truly yours,   
 Signature over Printed Name of Supplier **MA. LUISA B. FABRILLAN**  
 Date 10/21/19 Vice President for Administration

Fund Cluster : 07- TR  
 Funds Available : ROLANDO B. ENRIQUEZ Director, Finance Division  
 ORS/BURS No. : 02-308609-2019-01-08-95  
 Date of the ORS/BURS: 9-30-19  
 Amount : 92,100.00 