



University of Southeastern Philippines
Bids and Awards Committee

Minutes Bid -Evaluation Conference

Project: **Completion of 5-Storey Information Technology (I.T) Building**

USEP-Obrero, Davao City

Contract No. 2020-11/Infra

December 18, 2020 at 1:30 PM

Venue: Via Google Meet

ABC : PhP. 6,382,051.80

Present were:

Bids and Award Committee:

Dr. Emillia P. Pacoy	-	Chairperson
Ms. Estela S. Magandi	-	Member
Dr Anweda C. Mina	-	Member
Dr. Maureen Villamor	-	Alternate Member

BAC Secretariat/Staff:

Ms. Olivia D. Estremos	-	BAC Secretariat Head
Ms. Melanie C. Pagkaliwagan	-	BAC Secretariat
Mr. Alfred B. Torre	-	BAC Staff

TWG:

Engr. Florencio Chua	-	University Engineer
Ms. Katherine Lora	-	PDD Draftsman
Mr. Bien Carlos Via	-	PDD Draftsman

A. Proceedings:

Upon declaration of a quorum, the BAC Chair Dr. Pacoy called the meeting to order with three (3) BAC members attended at 1:30 o'clock in the afternoon. She also acknowledged the presence BAC Secretariat and TWG.

B. Rationale

Dr. Pacoy (BAC Chair) mentioned that the purpose of bid evaluation is to determine the Lowest Calculated Bid (LCB). (IRR-A Section 32.1) This is done by:

1. Establishing the correct calculated prices of the bids, through a detailed evaluation of the financial component of the bids; and

- 50 2. Ranking of the total bid process as so calculated from the lowest to the highest. The
51 bid with the lowest price shall be identified as the LCB.
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53 3. *Determine the state of readiness of the pertinent budget release (e.g., ABM or*
54 *SARO);*
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56 4. *Review, modify and agree on the criteria for eligibility screening, and ensure that*
57 *the said criteria are fair, reasonable, and that they are of the “pass/fail” type and are*
58 *written in such manner; (IRR-A Section 20.1.3)*
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60 5. *Review, modify and agree on the criteria for the evaluation of bids/proposals, and*
61 *ensure that the said criteria are fair, reasonable and applicable to the procurement at*
62 *hand;*
63
64 6. *Review, modify and agree on the acceptable minimum specifications and other terms*
65 *in the bidding documents;*
66
67 7. *Review the PPMP, including the milestones and the method of procurement for the*
68 *procurement at hand;*
69
70 8. *Reiterate and emphasize the “no contact rule” during the bid evaluation process,*
71 *and the applicable sanctions and penalties, as well as agree on measures to ensure*
72 *compliance with the foregoing. (Please refer Step 5, Evaluate Bids for a discussion on*
73 *the “no contact rule”.); and ensure that the requirements of the goods and services to*
74 *be procured are in accordance with an Approved Budget Contract (ABC).*
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77 **C. Presentation**
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79 TWG (Architec Europa) with his staff presented the Bid Evaluation report through
80 a detailed evaluation of both technical and financial components and submitted the
81 findings/recommendation to the Bids and Awards Committee (BAC). He mentioned
82 that the Completion of 5-Storey Information Technology (I.T.) Building is the
83 commencement of completing the ongoing construction of the proposed 5-storey
84 IT building with roof deck. The project mainly aims to complete the interior
85 finishes of the 4th and 5th floor thus covers architectural works like wall
86 partitions, interior painting, installation of ethnic acrylic sticker, cladding, tiling
87 works, fire protection works and ceiling works. It will also cover the improvement
88 of the exterior development of the building thus including site development
89 works.
90

91 During the opening of bids, MAG CORPORATION held the lowest read-out bid
92 amount.

Bidder Identification/Name	Bid as Read Amount (Php)
MAG CORPORATION	PhP 12,709,833.57
MINKONSTRAK ENGINEERING & GENERAL SERVICES	PhP 13,478,823.83

BIDDER'S COMPUTATION**TWG'S COMPUTATION**

MINKONSTRAK ENGINEERING AND GENERAL SERVICES	
Direct Cost	PHP 10,028,886.78
Indirect Cost	
OCM (12%)	PHP 1,203,466.41
Profit (8%)	PHP 802,310.94
Marked Up Value	PHP 2,005,777.36
Tax (12%)	PHP 1,444,159.70
TOTAL	PHP 13,478,823.83

MINKONSTRAK ENGINEERING AND GENERAL SERVICES	
Direct Cost	PHP 10,068,786.80
Indirect Cost	
OCM (12%)	PHP 1,208,254.40
Profit (8%)	PHP 805,502.90
Marked Up Value	PHP 2,013,757.30
Tax (12%)	PHP 1,449,905.30
TOTAL	PHP 13,532,449.40

MAG CORPORATION	
Direct Cost	PHP 9,456,721.41
Indirect Cost	
OCM (12%)	PHP 1,134,806.57
Profit (8%)	PHP 756,537.71
Marked Up Value	PHP 1,891,344.28
Tax (12%)	PHP 1,361,767.88
TOTAL	PHP 12,709,833.57

MAG CORPORATION	
Direct Cost	PHP 9,598,814.00
Indirect Cost	
OCM (12%)	PHP 1,151,857.68
Profit (8%)	PHP 767,905.12
Marked Up Value	PHP 1,919,762.80
Tax (12%)	PHP 1,382,229.00
TOTAL	PHP 12,900,806.00

After bid evaluation and verification from the TWG it resulted the following:

Bidder Identification/Name	Bid as corrected Amount (Php)
MAG CORPORATION	PhP12,900,806.00
MINKONSTRAK ENGINEERING & GENERAL SERVICES	PhP 13,532,449.45

D. Adjournment:

With no further instructions from the BAC and clarifications from the body of the Bid Evaluation Report was adjourned at 2:30 in the afternoon.

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Prepared by:

OLIVIA D. ESTREMOS
BAC Secretariat Head

Approved by:

EMILIA P. PACOY
BAC Chairman/Infra