



## Request for Quotation

Date 14 Aug. 14  
 PR No. 2014-08-014

Company Name : \_\_\_\_\_  
 Address: \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith

**REYNILOR GARCIA**  
 BAC CHAIRMAN

*A 2/1/14*

- Note :**
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_\_\_ calendar days upon receipt of Purchase Order.
  3. Warranty shall be for a period of six ( 6 ) months for supplies and materials, one ( 1 ) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [ ] Pick-up (Schedule) [ x ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE
1	pc	Flat Screen Monitor Dust Cover 18"	1	
2	pc	Flat Screen Monitor Dust Cover 20"	2	
3	pc	Flat Screen Monitor Dust Cover 22"	1	
4	pc	Flat Screen Monitor Dust Cover 24"	3	
5	pc	Monitor Filter Glass, for 18" PC monitor, with strap	1	
6	pc	Monitor Filter Glass, for 20" PC monitor, with strap	2	
7	pc	Monitor Filter Glass, for 22" PC monitor, with strap	1	
8	pc	Monitor Filter Glass, for 24" PC monitor, with strap	3	
9	pc	Mouse Pad	9	
10	pc	Uninterrupted Power Supply 650VA, 325 watts	1	
11	pc	Computer Chair	2	
12	set	Computer Set, 24" Monitor	2	
13	pc	Document Scanner (Continuous Scanner)	2	
14	pc	Document Printer (All in one color ink tank printer)	3	
		xxx nothing follows xxx		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: \_\_\_\_\_

Authorized Canvasser

Printed Name / Signature

Tel. No. / Cellphone No.

TIN No. of Establishment

Date