

Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero Campus, Bc. Obrero Davao City
UGTO

REQUEST FOR QUOTATION

Date: 20 August 2019
P. R. No.: 2019-08-0832

Company Name : _____
Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith



DR. REMYLO D. GARCIA
BAC Chairman

x 42016

- Note:**
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	BID PRICE TOTAL AMOUNT
1	unit	Office Table	2		
2	unit	Wireless Presenter (lowpoint pointer)	2		
3	unit	HDMI Cord	2		
4	unit	Heavy Duty Laptop Bag (Backpack)	2		
5	unit	Bond Paper 0 ^{ganizer} 5 Drawer, long size	20		
6	unit	Wall Bracket for 43" Smart TV	1		
7	unit	Bulliken Board : 36" x 24"	1		
8	unit	White Board: 3 x 4 ft. , Movable **** not using rollers ****	1		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: _____

Printed Name / Signature

Tel. No. / Cellphone No.

Authorized Canvasser

TIN No. of Establishment

Date